

**GWINNETT PLACE
COMMUNITY IMPROVEMENT DISTRICT (GPCID)
REGULAR BOARD MEETING
Sonesta Gwinnett Place Atlanta
1775 Pleasant Hill Road
Duluth, GA 30096
September 8, 2021**

MINUTES

Attendees

Board Members: Brett DeLoach Jill Edwards June Lee
 Trey Ragsdale Ben Yorker

Board Observers: Tim Hur

Staff: Joe Allen Glenn Wisdom

Legal: Lynn Rainey

Vice-Chair Ragsdale called the meeting to order at 7:31 a.m. by welcoming all in attendance.

Mr. Ragsdale called for a moment of silence to recognize the situation in Afghanistan, the impact of recent storms and the upcoming 20th anniversary of the September 11 attack on the nation.

Mr. DeLoach motioned to approve the proposed Meeting Agenda; seconded by Ms. Edwards and unanimously approved 5-0.

Ms. Edwards motioned to approve the Minutes from the July 14, 2021 Regular Monthly Meeting as presented; seconded by Mr. DeLoach and unanimously approved 5-0.

Action Items

Gwinnett Place Mall Site Revitalization Study Agreement

Following a presentation by members of the consultant team and an overview by Mr. Allen of the Request for Proposal process, Ms. Edwards motioned to authorize the Chairman to execute an agreement between GPCID and Vanasse Hangen Brustlin, Inc. (vhb) to prepare a Gwinnett Place Mall Site Revitalization Strategy for an amount not to exceed \$274,570.00; seconded by Mr. Yorker and unanimously approved 5-0.

GPCID Boundary Expansion

Following an overview of the timeline and process by Mr. Allen, Mr. DeLoach motioned to authorize the Chairman to execute an agreement between GPCID and Leithead Consulting, LLC to expand the boundaries of the GPCID in time for inclusion in the 2023 tax digest for an amount not to exceed \$62,000.00; seconded by Ms. Edwards and unanimously approved 5-0.

Satellite Boulevard BRT Study

Following an overview of the elements for planning level cost estimate needed for the development of the Satellite Boulevard corridor route by Mr. Allen, Mr. DeLoach motioned to authorize the Chairman to execute an agreement between GPCID and Gwinnett County regarding the Doraville-Sugarloaf Mills BRT Corridor Study Project, pending approval as to form by the CID attorney, for a base amount not to exceed \$25,000.00; seconded by Ms. Edwards and unanimously approved 5-0.

2021 Financial Audit

Following an overview of the timeline for the audit by Mr. Allen, Ms. Edwards motioned to authorize the Executive Director to execute documents between GPCID and Smith & Howard for the audit of the financial position of the GPCID as of December 31, 2021 and the related statements of activities and cash flows for the year then ended for a base amount not to exceed \$11,750.00; seconded by Mr. Yorker and unanimously approved 5-0.

Holiday Landscape Improvements

Following an overview of the proposed landscape improvements to be made throughout the district in time for the upcoming holiday shopping season by Mr. Allen, Ms. Edwards motioned to authorize the Executive Director to execute documents between GPCID and Russell Landscape for the removal/replacement of declining landscape elements and for the installation of trenched hardware colored mulch application with colorant for the four quadrants at Steve Reynolds Boulevard and at Pleasant Hill Road along I-85 and at various streetscaped areas within the CID for a base amount not to exceed \$43,769.19; seconded by Mr. DeLoach and unanimously approved 5-0.

Laptop Computer

Following a request by Mr. Allen to replace the current failing laptop computer, Mr. DeLoach motioned to increase the 2021 O&M budget line item 7001-Computer & Peripherals for the purpose of purchasing a Dell Latitude 3410 laptop computer for a base amount not to exceed \$1,451.00; seconded by Mr. Yorker and unanimously approved 5-0.

Treasurer's Report

Mr. Allen presented the following account summaries for July and August 2021:

Checking Account

July 1, 2021 Beginning Balance: \$ 69,098.59

August 31, 2021 Ending Balance: \$ 33,292.52

Money Market Account

July 1, 2021 Beginning Balance: \$1,272,928.32

August 31, 2021 Ending Balance: \$1,148,032.99

Certificate of Deposit

July 1, 2021 Beginning Balance: \$ 184,447.41

August 31, 2021 Ending Balance: \$ 183,523.76

Total Accounts

July 1, 2021 Beginning Balance: \$1,525,474.32

August 31, 2021 Ending Balance: \$1,364,849.27

Mr. Allen noted as of August 31, 2021, the GPCID had approximately \$1.3 million in cash. He encouraged Board members to review the monthly financial summaries and expenditures for July and August 2021. The current cash balance and expected revenues leave an estimated \$1.3 million available at the Board's discretion through the end of the GPCID lifecycle ending in 2023.

Ms. Edwards motioned to approve the Treasurer's Report and ratify the expenditures; seconded by Mr. Yorker and unanimously approved 5-0.

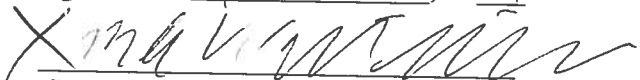
Executive Director's Remarks

- Corporal Mark Still, Gwinnett County Police Department, provided an update on crime and Flock camera stats.
- Ms. Maren Wilburn provided an overview of various media outreach efforts, social media analytics and earned media during July and August 2021.

The meeting adjourned at 8:08 a.m. The next meeting is scheduled for 7:30 a.m. on October 13, 2021, at the Sonesta Gwinnett Place Atlanta, 1775 Pleasant Hill Road, Duluth, GA 30096.

Approved by the Board this

8 day of December, 2021.


Secretary