

**GWINNETT PLACE
COMMUNITY IMPROVEMENT DISTRICT (GPCID)
REGULAR BOARD MEETING
AND
CAUCUS OF ELECTORS
Sonesta Gwinnett Place Atlanta
1775 Pleasant Hill Road
Duluth, GA 30096
April 10, 2019**

MINUTES

Attendees

<i>Board Members:</i>	Brett DeLoach	Jill Edwards	June Lee
	Trey Ragsdale	Leo Wiener	Mark Williams
	Ben Yorker		

<i>Board Observers:</i>	Tim Hur	Chris McGahee
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<i>Staff:</i>	Joe Allen	Glenn Wisdom
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<i>Legal:</i>	Lynn Rainey
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Chairman Wiener called the meeting to order at 7:34 a.m. by welcoming all in attendance.

Mr. Williams motioned to approve the proposed Meeting Agenda; seconded by Mr. Ragsdale and unanimously approved 7-0.

Mr. Williams motioned to approve the Minutes from the February 13, 2019 Regular Monthly Meeting, as presented; seconded by Mr. Ragsdale and unanimously approved 7-0.

Action Items

Insurance Agreements

Following an overview by Mr. Allen regarding the competitive process for the various insurance policy coverages and premiums, Mr. Williams motioned to authorize the Executive Director to execute documents between GPCID and Selective Insurance Company for the purpose of providing commercial property, commercial general liability, commercial crime (employee dishonesty), commercial automobile and commercial umbrella liability insurance coverage (June 20, 2019 – June 19, 2020) for a base amount not to exceed \$10,961.00/annual and for the purpose of providing workers compensation insurance coverage (June 20, 2019 – June 19, 2020) for a base amount not to exceed \$1,599.00/annual, and with Travelers Insurance Company for the provision of Directors and Officers Liability

and Employment Practices Liability coverage (June 20, 2019 – June 19, 2020) for a base amount not to exceed \$1,296.00/annual; seconded by Ms. Edwards and unanimously approved 7-0.

I-85 BRT Study Agreement

Requested by Gwinnett County DOT to formalize the resolution and funding commitment of \$25,000.00 made by the CID during the February 2019 board meeting for Gwinnett County's LCI application, Mr. Williams motioned to authorize the Chairman to execute an agreement between GPCID and Gwinnett County regarding the Jimmy Carter Boulevard to Sugarloaf Parkway BRT Corridor Study Project; seconded by Ms. Edwards and unanimously approved 7-0.

2019 Millage Rate Discussion

Following a review by Mr. Rainey and Mr. Allen of the advertisement requirements related to the 2019 property tax collection and five-year tax history, it was the consensus of the board members to advertise its proposed 2019 property tax millage rate at 5.0 (five) mills, with the final vote on the millage rate to take place at the July 10, 2019 meeting.

Treasurer's Report

Mr. Allen presented the following account summaries for February and March 2019:

Checking Account

February 1, 2019 Beginning Balance:	\$ 49,367.19
March 31, 2019 Ending Balance:	\$ 74,633.61

Money Market Account

February 1, 2019 Beginning Balance:	\$2,564,113.36
March 31, 2019 Ending Balance:	\$2,430,900.66

Certificate of Deposit

February 1, 2019 Beginning Balance:	\$ 176,403.76
March 31, 2019 Ending Balance:	\$ 176,912.03

Grand Total Account

February 1, 2019 Beginning Balance:	\$2,794,884.31
March 31, 2019 Ending Balance:	\$2,682,446.30

Mr. Allen noted as of March 31, 2019, the GPCID had approximately \$2.6 million in cash. He encouraged board members to review the monthly financial summaries and expenditures for February and March 2019. The current cash balance and expected revenues leave an estimated \$2.2 million available at the board's discretion through the end of the GPCID lifecycle ending in 2023.

Mr. Williams motioned to approve the Treasurer's Report and ratify the expenditures; seconded by Ms. Edwards and unanimously approved 7-0.

Caucus of Electors

At 7:45 a.m. the Board meeting was recessed to convene the Caucus of Electors for the purpose of conducting an election for Posts 2 and 5. Mr. Rainey began the Caucus by reviewing the process used to advertise the Caucus and election in the Gwinnett Daily Post for four consecutive weeks in advance of the Caucus and that the Caucus was open to all CID taxpayers. All CID Electors are eligible for nomination in the election. The proposed Rules of Caucus were reviewed by Mr. Rainey and discussed.

Mr. Wiener motioned to accept the Rules of Caucus for the election; seconded by Mr. Williams and unanimously approved 7-0.

BOARD ELECTIONS:

Post 2 Election

Mr. Wiener nominated Ben Yorker for Post 2. There being no further nominations, Mr. Williams motioned to close the nominations; seconded by Ms. Edwards and unanimously approved 4-0. Mr. Ragsdale motioned that the casting of written ballots be waived and the vote be conducted by voice; seconded by Mr. DeLoach and unanimously approved 7-0. Mr. Rainey called for a voice vote with Mr. Yorker being elected for a three-year term by unanimous vote.

Post 5 Election

Mr. DeLoach nominated Trey Ragsdale for Post 5. There being no further nominations, Ms. Edwards motioned to close the nominations; seconded by Ms. Lee and unanimously approved 7-0. Mr. Yorker motioned that the casting of written ballots be waived and the vote be conducted by voice; seconded by Mr. Williams and unanimously approved 7-0. Mr. Rainey called for a voice vote with Mr. Ragsdale being elected for a three-year term by unanimous vote.

Mr. Wiener adjourned the Caucus and reconvened the board meeting.

Ratification of Election

Mr. Wiener motioned to ratify the election of Posts 2 and 5; seconded by Mr. Williams and unanimously approved 7-0.

Mr. Rainey administered the oath of office to Mr. Yorker and Mr. Ragsdale.

Election of Officers

Mr. Rainey conducted the election of Board officers. Mr. DeLoach nominated Mr. Wiener for Chairman, Mr. Ragsdale for Vice Chairman and Mr. Williams for Secretary/Treasurer. Mr. Wiener, Mr. Ragsdale and Mr. Williams were unanimously elected to the officer positions.

Executive Director's Remarks

- Sgt. David Martinez, Gwinnett County Police Department, provided an update on crime statistics for the Gwinnett Place CID.
- Ms. Maggie McDaniel, communications 21, provided an overview on various media outreach efforts, social media analytics and earned media including the Gwinnett Daily Post, Bisnow, the AJC and the Atlanta Business Chronicle. Mr. Allen highlighted the 2018 Annual Report.

Strategic Work Session

The board recessed the regular meeting at 8:15 a.m. and reconvened at 8:30 a.m. for the 2019 strategic work session with Gwinnett County leadership.

The meeting adjourned at 1:50 p.m. The next scheduled meeting is 7:30 a.m. on May 8, 2019 at the Sonesta Gwinnett Place Atlanta, 1775 Pleasant Hill Road, Duluth, GA 30096.

Approved by the Board this

10 day of July, 2019

X mdvwm

Secretary