

**GWINNETT PLACE
COMMUNITY IMPROVEMENT DISTRICT (GPCID)
REGULAR BOARD MEETING
Sonesta Gwinnett Place Atlanta
1775 Pleasant Hill Road
Duluth, GA 30096
February 13, 2019**

MINUTES

Attendees

Board Members: Jill Edwards Trey Ragsdale Leo Wiener
Mark Williams Ben Yorker

Board Observers: Chris McGahee

Staff: Joe Allen Glenn Wisdom

Legal: Lynn Rainey

Chairman Wiener called the meeting to order at 7:40 a.m. by welcoming all in attendance.

Mr. Williams motioned to approve the proposed Meeting Agenda; seconded by Mr. Ragsdale and unanimously approved 5-0.

Mr. Williams motioned to approve the Minutes from the December 12, 2018 Regular Monthly Meeting and Executive Session, as presented; seconded by Ms. Edwards and unanimously approved 5-0.

Action Items

Call for 2019 Caucus of Electors

Following an overview of the 2019 voting schedule by Mr. Allen, Mr. Williams motioned to call for an April 10, 2019 election Caucus to vote on Post 2 (3 year term-majority of votes) and 5 (3 year term-majority of votes by value); seconded by Ms. Edwards and unanimously approved 5-0.

2018 Financial Audit

Mr. David Lee, Smith & Howard, reviewed the independent auditors' report of the financial states of the GPCID for the year ended December 31, 2018.

Venture Drive at Day Drive and Steve Reynolds Boulevard Intersection Improvement Projects

Following an overview of the proposed enhancements and funding breakdown for the two interchange improvement projects by Mr. Allen, Mr. Ragsdale motioned to authorize the Chairman to execute Change Order No. 3 between Gwinnett County

and the GPCID regarding Pleasant Hill Road at Venture Drive Intersection Improvements (Project M-0676-02) for a base amount of \$75,698.00 (\$55,698 for Venture Drive at Day Drive upgraded lighting and \$20,000 for Venture Drive at Steve Reynolds Boulevard upgraded mast arms); seconded by Ms. Edwards and unanimously approved 5-0.

ARC LCI Grant Application for ACTivate Gwinnett Place Master Plan, Phase 2

Following an overview of the current status of the ACTivate Gwinnett Place plan infrastructure elements and of the grant application process by Mr. Allen, Ms. Edwards motioned to authorize the Executive Director to submit an application for grant funding from the Atlanta Regional Commission's (ARC) Livable Centers Initiative (LCI) and/or the Community Development Assistance Program in order for the GPCID to update the ACTivate Gwinnett Place master Plan with CID matching funding not to exceed \$30,000.00; seconded by Mr. Williams and unanimously approved 5-0.

Joint ARC LCI Grant Application with Gwinnett County

Following an overview of Gwinnett County's proposed application by Mr. Allen, Mr. Williams proposed a resolution of support for Gwinnett County's application seeking funding from the Atlanta Regional Commission's Livable Centers Initiative and/or the Community Development Assistance Program with CID matching funding not to exceed \$25,000.00; seconded by Mr. Ragsdale and unanimously approved 5-0.

Treasurer's Report

Mr. Allen presented the following account summary for December 2018 and January 2019:

Checking Account

December 1, 2018 Beginning Balance:	\$ 42,055.59
January 31, 2019 Ending Balance:	\$ 49,367.19

Money Market Account

December 1, 2018 Beginning Balance:	\$2,878,073.30
January 31, 2019 Ending Balance:	\$2,569,113.36

Certificate of Deposit

December 1, 2018 Beginning Balance:	\$ 175,879.78
January 31, 2019 Ending Balance:	\$ 176,403.76

Grand Total Account

December 1, 2018 Beginning Balance:	\$3,096,008.67
January 31, 2019 Ending Balance:	\$2,794,884.31

Mr. Allen noted that as of January 31, 2019, the GPCID had approximately \$2.8 million in cash. He encouraged board members to review the monthly financial

summaries for December 2018 and January 2019. The current cash balance and expected revenues leave an estimated \$2.3 million available at the board's discretion through the GPCID lifecycle ending in 2023.

Mr. Williams motioned to approve the Treasurer's Report and ratify the expenditures; seconded by Ms. Edwards and unanimously approved 5-0.

Executive Director's Remarks

- Mr. Chuck Bailey, KCI Technologies, Inc., provided an update on the Pleasant Hill Road at I-85 Interchange assessment study.
- Sgt. David Martinez, Gwinnett County Police Department, provided an update on crime statistics for the Central Precinct and the Gwinnett Place area.
- Mr. David Tucker, Deputy Director, Gwinnett County Department of Transportation, provided an update on the Connect Gwinnett transit plan and March 2019 referendum.
- Mr. Michael Sullivan, Chairman, Gwinnett Transit Education Forum, Inc., requested that the GPCID contribute \$100,000.00 to the voter education effort related to the March 2019 referendum. Following a discussion, Mr. Ragsdale motioned to provide \$35,000.00 to the Gwinnett Transit Education Forum, Inc. from the GPCID to be used solely in nonpartisan factually neutral and accurate voter education activities regarding the proposed Special Purpose Local Option Sales Tax referendum which will appear on the ballot in the March Special Election and that no portion of GPCID funds may be used in a political campaign to advocate the passage or defeat of a referendum or ballot question, additionally \$8,050.00 would be added to the existing 2019 GPCID O&M budget for local transit referendum educational outreach efforts by GPCID; seconded by Ms. Edwards and approved 4-0 with Mr. Williams abstaining.
- Ms. Maggie McDaniel, communications 21, reviewed with the board the current and future public relations/marketing efforts and analytics for January 2019. CID-related efforts received positive coverage in various media outlets including the AJC, the Gwinnett Daily Post and Bisnow.
- Mr. Nick Masino, Chief Economic Development Officer of Partnership Gwinnett and Senior Vice President of the Gwinnett Chamber of Commerce, provided an update on economic development activity in the Gwinnett Place area.
- Mr. Allen reminded the board of the April 10 strategic planning session. The facilitator would be contacting each member to discuss the CID and future opportunities.

Public Comments

No comments were offered.

The meeting adjourned at 9:10 a.m. The next scheduled meeting is 7:30 a.m. on April 10, 2019 at the Sonesta Gwinnett Place Atlanta, 1775 Pleasant Hill Road, Duluth, GA 30096.

Approved by the Board this

10 day of April, 2019

[Handwritten Signature]

Secretary