

**GWINNETT PLACE COMMUNITY IMPROVEMENT DISTRICT (GPCID)
REGULAR BOARD MEETING
Gwinnett Commerce Center
First Floor Conference Room
3700 Crestwood Parkway
Duluth, GA 30096**

November 8, 2006

MINUTES

Attendees

Board Members: Mark Williams Casey Coffey
Glenn Wisdom Leo Wiener

Staff: Joe Allen Dave Rosselle Lynn Rainey

Guests: Ellen B. Macht, Executive Director, The Clean Air Campaign
Steve Bitney, Vice President, Street Smarts, Inc.
Blake Manton, Imagescapes, Inc.

Chairman Mark Williams called the meeting to order at 9:00 a.m. by welcoming all in attendance.

Mr. Coffey motioned to approve the proposed meeting agenda, seconded by Mr. Wisdom and unanimously approved.

Mr. Wisdom motioned to approve the October 11, 2006 Board Meeting Minutes, seconded by Mr. Coffey and unanimously approved.

Action Items

Market Street Landscape Repair for Sidewalk Project:

Following an overview of the scope of work by Mr. Allen, Mr. Wisdom motioned to authorize the Executive Director to execute a contract, subject to legal review, between GPCID and Imagescapes, Inc. for landscape repair along Market Street following the sidewalk construction project for an amount not to exceed \$14,000; seconded by Mr. Coffey and unanimously approved. Mr. Manton confirmed that all landscape materials, including the trees in front of Wild Bill's, have a one-year warranty.

I-85/Pleasant Hill Road Interchange Feasibility Study and Conceptual Layout (Work Order #5):

Following an overview of the scope of work by Mr. Allen, Mr. Wiener motioned to authorize the Executive Director to implement Work Order #5 between GPCID and Streets Smarts as part of the On-Demand Master Agreement for Consulting Engineering Professional Services to prepare of a feasibility study and conceptual layout for the reconstruction of the I-85/Pleasant Hill Road Interchange to increase vehicle and pedestrian mobility for an amount not to exceed \$26,120; seconded by Mr. Wisdom and

unanimously approved. Mr. Allen stated that he had met with members of Senator Isakson's staff and they desire to work with the GPCID to support our transportation initiatives. However, they requested more specific plans. It was clarified that the study would also include the adjacent corridor areas on either side of the bridge. This was the number one priority for the GPCID emanating from our planning session.

Way-Finding/Signage Master Plan & Package (Work Order #6):

Following an overview of the scope of work by Mr. Allen, Mr. Wisdom motioned to authorize the Executive Director to implement Work Order #6 between GPCID and Streets Smarts as part of the On-Demand Master Agreement for Consulting Engineering Professional Services to prepare of a Signage Master Plan/Signage Package for the Gwinnett Place CID Area that focuses on Way-Finding and Decorative Signage for an amount not to exceed \$32,000; seconded by Mr. Coffey and unanimously approved. Mr. Allen clarified that the Plan will include gateway and directional signs and installation could commence in 2007 if funded by the Board of Directors. Mr. Williams asked that this project be completed as another top priority.

Gwinnett County Planning Advisory Committee (PAC) Nomination:

With the resignation of Scott Rolston from the GPCID Board of Directors and the Gwinnett County Planning Advisory Committee, Mr. Allen sought a nomination to submit to the Gwinnett County Board of Commissioners of a candidate to serve on the Planning Advisory Committee to work with County staff and consultants for the development of the 2030 Unified Plan for Gwinnett County. Mr. Coffey agreed to serve on the committee.

Reports and Remarks

Project Work List Review:

Mr. Manton stated that the Commerce Park gateway monument and plaza park area is scheduled to be completed by mid-December.

Mr. Wisdom asked if project plans should include installing a new traffic signal at the intersection of Mall Blvd. & Market Street. Mr. Allen agreed to investigate.

Treasurer's Report:

The Checking Account had a 10/1/06 beginning balance of \$43,158.43, a 10/31/06 ending balance of \$20,403.84 and a current (General Ledger) balance of \$20,363.73.

The Money Market Account had a 10/1/06 beginning balance of \$28,395.62, a 10/31/06 ending balance of \$39,350.55 and a current (General Ledger) balance of \$39,350.55.

The Georgia Fund 1 Account had a 10/1/06 beginning balance of \$414,636.15, a 10/31/06 ending balance of \$616,714.20 and a current (General Ledger) balance of \$816,714.20.

Combined totals for all three accounts are:

Beginning Balance: \$486,190.20
Ending Balance: \$876,468.59
Ledger Balance: \$876,428.48

Mr. Rosselle reported that a total of \$445,648.84 in tax revenues was received in October. Mr. Wisdom motioned to approve the Treasurer's Report and ratify the September expenditures; seconded by Mr. Wiener and unanimously approved.

Chairman's Remarks:

Mr. Williams expressed disappointment that the Revitalization Powers Act failed in the recent referendum.

Executive Director's Remarks:

Mr. Allen asked the Board members to review the proposed FY 2007 budget and provide any comments. The final draft will be presented for approval at the December Board meeting.

Mr. Allen noted the letter of resignation from the GPCID Board of Directors submitted by Scott Rolston on October 25, 2006. Mr. Rolston's leadership and determination in the formation of the GPCID was indispensable. He recommended that the caucus and election for the Board seat vacated by Mr. Rolston's resignation take place in February 2007.

Mr. Allen reviewed the LCI applications submitted by the GPCID to the Atlanta Regional Commission.

At Mr. Allen's request, Mr. Bitney provided the Board a status update of the Work Orders in progress. Mr. Manton stated that in order to install I-85 ramp landscaping, he needs an approved plan no later than the February Board meeting. Action will be taken to ensure that JB+a completes the plan including GDOT approval in order to have it ready for the February meeting.

Mr. Allen, Mr. Williams and Mr. Wisdom reported very favorable feedback from the October 18th Legislative Luncheon.

Mr. Allen stated that the general membership and stakeholders meeting would be planned for a March/April 2007 timeframe.

Ms. Ellen B. Macht, Executive Director of The Georgia Clean Air Campaign provided the Board with a comprehensive overview of the program and benefits.

Mr. Allen referred the Board members to the numerous articles that highlighted the mid-October to mid-November activities of the GPCID. Each month, the GPCID continues to receive favorable media attention.

Executive Session


Mr. Wisdom motioned to move into executive session to discuss or deliberate upon the compensation of employees; seconded by Mr. Coffey and unanimously approved.

Following the executive session Mr. Coffey motioned to return to the open business meeting; seconded by Mr. Wiener and unanimously approved.

Upon motion by Mr. Wisdom, seconded by Mr. Coffey and unanimously approved, the Board approved an increase in the 2006 personnel budget of \$12,500.

The meeting was adjourned by unanimous acclamation at 10:20 a.m.

Approved by the Board this
13th day of NOVEMBER, 2006.


Secretary