

**GWINNETT PLACE  
COMMUNITY IMPROVEMENT DISTRICT (GPCID)  
REGULAR BOARD MEETING  
Gwinnett Commerce Center  
3700 Crestwood Parkway  
Duluth, GA 30096  
March 12, 2014**

**MINUTES**

*Attendees*

*Board Members:*      Melanie Alfredsson      James Song  
                                 Andy Sumlin                      Mark Williams

*Staff:*                      Joe Allen, Glenn Wisdom

*Legal:*                      Lynn Rainey

Secretary/Treasurer Williams called the meeting to order at 9:05 a.m. by welcoming all in attendance.

Mr. Song motioned to approve the proposed Meeting Agenda; seconded by Mr. Sumlin and unanimously approved 4-0.

Mr. Song motioned to approve the Minutes from the January 8, 2014 Monthly Business Meeting, as presented; seconded by Mr. Sumlin and unanimously approved 4-0.

**Action/Consent Items**

***Partnership Gwinnett Public Funding Entity Agreement***

Following a presentation by Gwinnett Chamber of Commerce/Partnership Gwinnett Senior Vice President Nick Masino, Mr. Williams motioned to authorize the Chairman to execute an agreement between the GPCID and the Partnership Gwinnett Public Funding Entity, Inc. for the annual financial support of the Partnership Gwinnett economic development initiative for a base amount of \$22,000.00; seconded by Mr. Song and unanimously approved 4-0.

***Atlanta Regional Commission Agreement***

Following a review by Mr. Allen of the successful application request made by the GPCID, Mr. Williams motioned to authorize the Executive Director to execute an agreement between the GPCID and the Atlanta Regional Commission in order for the GPCID to prepare a Gwinnett Place Multi-Modal Green Corridor Master Plan for a base amount not to exceed \$112,500.00; seconded by Mr. Sumlin and

unanimously approved 4-0. GPCID will accept \$90,000.00 in matching funds from the Atlanta Regional Commission.

### ***2013 Financial Audit***

Following an overview of the 2013 financial position of the GPCID by Greg Cashman with Smith & Howard, PC, the board accepted the Independent Auditor's Report of the Financial Statements of the GPCID for the year ended December 31, 2013.

### ***CID Boundary Expansion***

Following an overview of the timeline for submission of documents to the Gwinnett County Board of Commissioners, Mr. Williams motioned for approval by the GPCID Board of Directors consenting to the expansion of the GPCID; seconded by Ms. Alfredsson and unanimously approved 4-0.

### ***Treasurer's Report***

Mr. Allen presented the following account summaries for January and February 2014:

#### ***Checking Account***

January 1, 2014 Beginning Balance:	\$ 44,916.21
February 28, 2014 Ending Balance:	\$ 17,599.77

#### ***Money Market Account***

January 1, 2014 Beginning Balance:	\$2,922,636.50
February 28, 2014 Ending Balance:	\$2,843,899.92

#### ***Certificate of Deposit***

January 1, 2014 Beginning Balance:	\$ 159,508.28
February 28, 2014 Ending Balance:	\$ 160,113.61

#### ***Grand Total Account***

January 1, 2014 Beginning Balance:	\$3,127,060.99
February 28, 2014 Ending Balance:	\$3,021,613.30

Mr. Allen noted that as of February 28, 2014, the GPCID had approximately \$3.0 million in cash. He encouraged board members to review the monthly financial summaries for January 2014 and February 2014. The current cash balance and expected revenues leave an estimated \$2.1 million available at the board's discretion through the end of the GPCID lifecycle ending October 2017.

Mr. Song motioned to approve the Treasurer's Report and ratify the expenditures; seconded by Mr. Sumlin and unanimously approved 4-0.

***Executive Director's Remarks***

- Mr. Allen noted two upcoming events:
  - April 4, 2014: The Future of the Greater Gwinnett Place Area presented by Partnership Gwinnett
  - May 6, 2014: Ribbon cutting for the Pleasant Hill Road over I-85 Diverging Diamond Interchange
- Erick Fry with URS Corporation presented to Mr. Williams the 2014 Engineering Excellence State Award for the Pleasant Hill Road over I-85 Diverging Diamond Interchange project.
- Ken Bleakly of the Bleakly Advisory Group highlighted the efforts of the Gwinnett LCI Study Implementation Working Group.
- Stantec Consulting Services' Andrew Kohr provided updated layouts of the Pleasant Hill Road Streetscape Project, Phase 4 and reviewed next steps.
- Katie Blankenstein of BUILDcubed, LLC updated the board on the outreach efforts for the CID boundary expansion and discussed contacts of property owners.

***Public Relations Update***

Mr. Allen reported on the positive media coverage received during January and February 2014. He pointed out the positive press related to the DDI's operations as appeared on WSB-TV and WSB-Radio.

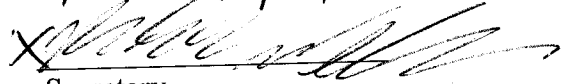
***Public Comment***

The opportunity for public comment was offered, but none presented.

The meeting adjourned at 10:20 a.m. The next scheduled meeting is 9:00 a.m. on April 9, 2014, with the Caucus of Electors at 9:30 a.m., at the Gwinnett Commerce Center, 3700 Crestwood Parkway, Duluth, GA 30096.

Approved by the Board this

9 day of April, 2014

  
Secretary