

**GWINNETT PLACE
COMMUNITY IMPROVEMENT DISTRICT (GPCID)
REGULAR BOARD MEETING
AND
CAUCUS OF ELECTORS
Gwinnett Commerce Center
3700 Crestwood Parkway
Duluth, GA 30096
April 10, 2013**

MINUTES

Attendees

Board Members: Marcy Adams James Song Leo Wiener
 Mark Williams

Board Observers: Chris McGahee
 Tim Hur

Staff: Joe Allen, Glenn Wisdom

Legal: Lynn Rainey

Chairman Wiener called the meeting to order at 9:02 a.m. by welcoming all in attendance.

Mr. Williams motioned to approve the proposed Meeting Agenda; seconded by Ms. Adams and unanimously approved.

Mr. Williams motioned to approve the Minutes from the February 13, 2013 Monthly Business Meeting, as presented; seconded by Ms. Adams and unanimously approved.

Action/Consent Items

Partnership Gwinnett

Following a presentation by Ms. Kellie Brownlow, Director of Economic Development/Partnership Gwinnett, Mr. Williams motioned to authorize the Chairman to execute an agreement between GPCID and the Partnership Gwinnett Public Funding Entity, Inc. for GPCID's 2013 financial commitment to the Partnership Gwinnett economic development initiative in the amount of \$22,000.00; seconded by Mr. Wiener and unanimously approved.

Venture Drive Intersection Improvement Project

Following an overview of the required updates to the construction plans for the project by Mr. Allen, Mr. Williams motioned for the Executive Director to execute Task Work Order No. 4 with Stantec Consulting Services, Inc. as an amendment to the scope of work for the Venture Drive intersection redesign project for a base amount of \$25,823.16; seconded by Ms. Adams and unanimously approved. This Work Order is 100% funded by SPLOST. This update will result in reduced right of way costs for the project.

Diverging Diamond Interchange Public Outreach

Following an overview by Mr. Allen of the proposed public outreach plans to notify businesses and the public about traffic disruptions which will take place during the weekend the lanes will “crossover”, which will include two educational mass mailings to businesses in the 30096 zip code, Mr. Williams motioned approval for the Executive Director to adjust the 2013 O&M budget and expend funds related to public outreach for the Diverging Diamond Interchange project for an amount not to exceed \$7,515.00; seconded by Mr. Song and unanimously approved.

Landscape Maintenance Services

Following an overview of the CID’s landscape maintenance services by Mr. Allen, Mr. Williams motioned to authorize the Chairman to execute an agreement between GPCID and Russell Landscape Georgia, LLC to provide professional landscape maintenance services for the internal roadways within the GPCID and for the I-85/Pleasant Hill Road and Steve Reynolds Boulevard ramp areas for an annual amount not to exceed \$144,000.00; seconded by Mr. Song and unanimously approved.

2013 Millage Rate Advertisement

Following an overview of the proposed millage rate advertisement process by Mr. Rainey, Mr. Wiener proposed 5 mills as the 2013 GPCID millage rate to advertise in the Gwinnett Daily Post; seconded by Mr. Williams and unanimously approved.

Caucus of Electors

Board Election Posts 2 and 5

At 9:35 a.m. the Board meeting was recessed to convene the Caucus of Electors for the purpose of conducting an election for Post 2 and Post 5.

Mr. Rainey began the Caucus by reviewing the process used to advertise the Caucus and election in the Gwinnett Daily Post for four consecutive weeks in advance of the Caucus and that the Caucus was open to all CID tax payers. All CID Electors are eligible for nomination in the election.

The proposed Rules of Caucus were reviewed by Mr. Rainey and discussed.

Mr. Song motioned to accept the Rules of Caucus for the election; seconded by Mr. Williams and unanimously approved.

Post 2 Election

Mr. Wiener nominated Craig Kaufman for Post 2. There being no further nominations, Mr. Williams motioned to close the nominations; seconded by Mr. Song and unanimously approved. Ms. Adams motioned that the casting of written ballots be waived and the vote be conducted by voice; seconded by Mr. Williams and unanimously approved. Mr. Rainey called for a voice vote with Mr. Kaufman being elected to fill the unexpired term by a unanimous vote.

Post 5 Election

Mr. Song nominated Marcy Adams for Post 5. There being no further nominations, Mr. Wiener motioned to close the nominations; seconded by Mr. Williams and unanimously approved. Mr. Song motioned that the casting of written ballots be waived and the vote be conducted by voice; seconded by Mr. Williams and unanimously approved. Mr. Rainey called for a voice vote with Ms. Adams being elected to fill the unexpired term by a unanimous vote.

Mr. Rainey administered the oath of office to Ms. Adams (Mr. Kaufman not being present).

Mr. Wiener adjourned the Caucus and reconvened the Board meeting.

Election of Officers

Mr. Rainey commenced the Board election of officers by reviewing the composition and qualifications of the Board officers. Mr. Song nominated Mr. Wiener as Chairman, seconded by Mr. Williams and unanimously approved. Mr. Wiener nominated Ms. Adams as Vice-Chairman; seconded by Mr. Williams and unanimously approved. Mr. Wiener nominated Mr. Williams as Secretary/Treasurer; seconded by Ms. Adams and unanimously approved.

Treasurer's Report

Mr. Allen presented the following account summaries for February 2013 and March 2013:

Checking Account

February 1, 2013 Beginning Balance:	\$ 12,834.87
March 31, 2013 Ending Balance:	\$ 23,698.81

Money Market Account

February 1, 2013 Beginning Balance:	\$1,370,138.20
March 31, 2013 Ending Balance:	\$1,271,150.18

Certificate of Deposit

February 1, 2013 Beginning Balance:	\$156,286.44
March 31, 2013 Ending Balance:	\$156,850.79

Grand Total Account

February 1, 2013 Beginning Balance:	\$1,539,259.51
March 31, 2013 Ending Balance:	\$1,451,699.78

Mr. Allen noted that as of March 31, 2013, the GPCID had approximately \$1.44 million in cash. He encouraged board members to review the monthly financial summaries for February 2013 and March 2013. The current cash balance and expected revenues leave an estimated \$2.4 million available at the board's discretion through the end of the GPCID lifecycle ending October 2017.

Mr. Williams motioned to approve the Treasurer's Report and ratify the expenditures; seconded by Ms. Adams and unanimously approved.

Chairman's Remarks

Mr. Weiner noted the Diverging Diamond Interchange project would be a milestone accomplishment for the CID.

Board Members Remarks

Mr. Williams stated that many of the long-term goals of the CID were coming to completion.

Executive Director's Remarks

Mr. Allen provided an update on the sidewalk RFP, the Diverging Diamond Interchange project, the pedestrian lighting costs and the Venture Drive project.

Mr. Richard Fangmann, Project Manager/Director of Transportation Planning, Pond & Company, provided a presentation documenting the efforts related to the intersection improvement studies currently underway.

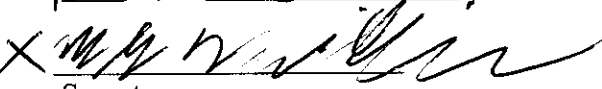
Public Relations Update

Mr. Mark Rountree with Landmark Communications noted the positive articles about the area that appeared in local news outlets. Mr. Allen directed the board to a copy of the 2012 annual report.

The meeting adjourned at 10:08 a.m. The next scheduled meeting is 9:00 a.m. on May 8, 2013 at the Atlanta Marriott Gwinnett Place, 1775 Pleasant Hill Road, Duluth.

Approved by the Board this

12th day of June, 2013

X 
Secretary