

**GWINNETT PLACE COMMUNITY IMPROVEMENT DISTRICT (CID)
REGULAR BOARD MEETING
Gwinnett Place Marriott, Centennial Ballroom
August 10, 2005**

MINUTES

Attendees

Board Members:

Tom Wheeler	Leo Wiener
Mark Williams	Casey Coffey
Glenn Wisdom	

Staff: Dave Rosselle, Executive Director
Lynn Rainey, Legal Counsel

Guests: Marsha Anderson Bomar, President, Street Smarts
John Karnowski, Director of Traffic and Transportation, Street Smarts
Mark Rountree, President, Landmark Communications
Jeff Corbin, Landmark Communications

Call to Order

Tom Wheeler called the meeting to order at 9 a.m. and welcomed all in attendance.

Action Items

Meeting Minutes approval

Mr. Wiener moved to approve the July 13, 2005 Regular Monthly Board meeting Minutes, seconded by Mr. Wisdom. The motion was unanimously approved.

Office Space

Mr. Wiener provided an updated summary of negotiations with Parmenter for CID office space in the Gwinnett Commerce Center. The possibility of using the space available on the Lower Lobby level as permanent space was discussed. Dick Freel with Parmenter advised that the space available on the 8th floor would be available around the first of November. Mr. Wiener advised that additional details on the lease contracts needed to be worked out, but he anticipated that an agreement could be reached within a few weeks.

Landscape Maintenance

Proposals by Imagescapes for landscape installation projects for the landscape island on Venture Drive and screening the DOT utility hut, I-85 @ Pleasant Hill were reviewed. Following discussion, Mr. Mark Williams moved to approve the \$4,362 Venture Drive island proposal, seconded by Mr. Coffey and unanimously approved. Installation is to be scheduled for the optimal time during the fall planting season.

It was decided the proposal for the I-85 utility hut installation be discussed further at a later meeting. This proposal will need to be reviewed and approved by GDOT in advance of installation. Mr. Rosselle will request Blake Manton to provide a project sketch and submit the plant material list and plan sketch to GDOT for their review and approval.

Planning

Marsha Anderson Bomar, President of Street Smarts, provided a comprehensive overview of the planning services and extensive transportation planning and funding experience that Street Smarts could use to support the CID. Discussion following the presentation was focused on Street Smart's experience and capability to provide full service to prepare, submit and manage the CID's GDOT Transportation Enhancement (TE) Grant application due 9/23. Ms. Bomar agreed to submit a written proposal, including cost, within two business days. Mr. Mark Williams motioned to authorize Chairman Wheeler to enter into an agreement for the TE application from a qualified vendor if the proposed terms and costs were acceptable. The motion was seconded by Mr. Wiener and unanimously approved.

HOK Planning proposals for planning support and Needs Assessment workshop

The proposals by the HOK Planning Group for general planning support and a Needs Assessment workshop were discussed. It was the consensus of the Board that the proposals were very detailed and well documented, but that the CID was not yet in a position to enter into an agreement for general planning services, preferring to focus on specific project support.

Traffic Study RFP

Following discussion of the proposed RFP for a Traffic Study, Mr. Mark Williams motioned for Mr. Rosselle to issue the RFP to qualified consultants. The motion was seconded by Mr. Wiener and unanimously approved.

Board & Officer's Comments & Reports

Treasurer's Report

The CID checking account, as reflected in the July bank statement, had a beginning balance of \$15,059.26, an ending month balance of \$16,237.27 and a current (General Ledger) balance of \$11,221.27. The Line of Credit Loan has an available balance of \$138,500. \$15,000 was transferred from the LOC loan to the checking account on 7/25. Mr. Wisdom moved to approve the Treasurer's report and ratify the expenditures, seconded by Mr. Coffey. The motion was unanimously approved.

Following discussion of the status and timing of upcoming County tax revenues, Mr. Mark Williams motioned that Mr. Rosselle take action to pay down the Line of Credit Loan as soon as adequate funds were transferred to the CID's Money Market account from the County tax office. Mr. Coffey seconded the motion, which was unanimously approved.

Public Relations

Mr. Mark Rountree, Landmark Communications, provided the Board an update on activities by himself and Jeff Corbin in connection with public relations activities and plans. Tentative plans were made to have Mr. Rountree make a full presentation at the September Board meeting on a PR planning strategy for the CID.

Executive Director

Mr. Rosselle announced that the ARC had awarded the joint Gwinnett County Planning Dept. / CID team a professional one-day "Walkability Community Workshop" to be held on Thursday, September 23rd. Board members were urged to reserve this date on their

calendars. The result of this workshop will be the development of specific recommendations for sidewalks and pedestrian paths in the district.

Legal

Mr. Lynn Rainey referenced the final version of the Cooperation Agreement with Gwinnett County, which will be adopted by the Gwinnett County Commission.

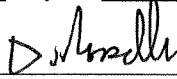
The next Board meeting will be held September 14, 2005 beginning at 9 a.m.

Adjournment

By acclamation, the meeting was adjourned at 10 a.m.

Approved by the Board this

14th day of SEPTEMBER, 2005.



Secretary