

**GWINNETT PLACE COMMUNITY IMPROVEMENT DISTRICT (CID)
REGULAR BOARD MEETING
Comfort Suites, Lobby Conference Room
3700 Shackleford Dr., Duluth GA
July 13, 2005**

MINUTES

Attendees

Board Members:

Bruce Williams	Leo Wiener
Mark Williams	Scott Rolston

Staff: Dave Rosselle, Executive Director
Lynn Rainey, Legal Counsel

Call to Order & program presentation

Dave Rosselle called the meeting to order at 9:30am. As the meeting Vice-Chair, Bruce Williams had not yet arrived, Mr. Rosselle asked Mr. Bryan Allen, Director of Gwinnett DOT and Mr. Russell McMurry, GDOT District 1 Engineer, to make their joint presentation of Gwinnett DOT and Georgia DOT projects in the district area. Mr. Allen and Mr. McMurry were introduced and provided an overview of the I-85/316 project, a summary of the Satellite Blvd. project scope and plans to widen Pleasant Hill Rd. from Old Norcross to Buford Highway. Mr. Allen and Mr. McMurry both expressed their interest to coordinate closely with the CID Board on projects that will help the CID improve transportation in the district area.

Following the transportation presentation, Vice-Chair Bruce Williams, presiding in the absence of Chairman Tom Wheeler, began the business meeting with introductions.

Action Items

Meeting Minutes approval

Mr. Rolston moved to approve the June 8, 2005 Regular Monthly Board meeting Minutes, seconded by Mr. Wiener. The motion was unanimously approved.

Clean Air Campaign – CID affiliation

Mr. Rosselle discussed his meeting with Julie Dowdy, Clean Air Campaign. He recommended that the CID agree to become a Clean Air Campaign partner and support their programs. No fee is required. Mark Williams moved for the CID to become a Clean Air Campaign Partner, seconded by Mr. Wiener. The motion was unanimously approved.

Office Space

Mr. Wiener reported that a bid had been received from Parmenter for office space in the Gwinnett Commerce Center, but negotiations on the term were still underway. He requested that a final decision on the CID office be deferred.

Landscape Maintenance contract

Mr. Rosselle provided a summary of the successful completion of the initial district roadside mowing and cleanup project by Imagescapes, Inc. As a result, Mr. Rosselle drafted an annual contract for services that was reviewed, revised, and approved as to

form by Mr. Rainey. Mssrs. Rolston, M. Williams and Wiener recommended to the Board that the contract for street ROW mowing and trash pickup, including the I-85 ramp areas at Pleasant Hill Rd. and Steve Reynolds Blvd., be approved with payments of \$4,500 per month. A motion to execute the contract was made by Mr. Rolston, seconded by Mr. M. Williams and unanimously approved.

Security

Mr. Rolston stated that it had been determined that the crime statistics for the district that were discussed in the June meeting were found to be inaccurate and highly inflated. Mssrs. Rolston and Wisdom recommended that no action be taken at this time to retain a CID security team. Mr. Rosselle supported this position by stating that during his recent visits with district business managers his inquiries concerning security concerns revealed no significant problems. Mr. Rolston suggested that further consideration of security needs should be evaluated as part of overall district needs assessment.

Discussion Items

Planning

Mr. Monte Wilson, HOK Planning Group, provided a very comprehensive overview of HOK Planning's assessment of the CID's planning needs and how they can provide planning support for the CID. Mr. Ed Ellis, Kimley-Horn, also spoke briefly about his background and how he could provide project planning/funding support in concert with HOK planning. Following Mr. Wilson's presentation, it was agreed that Mr. Wilson would provide the CID a written proposal detailing the planning services they can provide the CID, the best way to get started and the associated cost.

Board & Officer's Comments & Reports

Treasurer's Report

Pursuant to Mr. Wheeler's request in the June Board meeting, Mr. Rosselle presented a new financial transaction summary that included full descriptions of all checks and purchases that mirrored the monthly bank statement. The CID account, as reflected in the June bank statement, had a beginning balance of \$42,174.82, an ending month balance of \$15,059.26 and a current (General Ledger) balance of \$7,674.26. The Line of Credit Loan has an available balance of \$116,500. Mr. Rolston moved to approve the Treasurer's report and ratify the expenditures, seconded by Mr. Wiener. The motion was unanimously approved.

Board Member remarks

Mr. Mark Williams stated that the developer of the new website had done a good job and encouraged all Board members to review it and provide any suggestion or feedback. The trial website is located on the Web at <http://gpcid.bizlynks.com>. Bruce Williams requested that a method be developed to collect and report on the number of visitors to the Website.

Mr. Mark Williams asked about the status of the CID Needs Assessment. Mr. Bruce Williams responded by requesting that Mr. Wilson include HOK Planning's perspective on the CID's needs Assessment in their proposal. Mr. Mark Williams also asked Mr. McMurry, GDOT District Engineer if it was possible to enhance the aesthetic appearance on the bridges over I-85 on the I-85/316 project. Mr. McMurry did not recommend any changes as it would slow down the project completion schedule.

Executive Director

Mr. Rosselle discussed the ARC application for Gwinnett County Planning and the CID to jointly host a one-day "Walkability" seminar in September.

Legal

Mr. Lynn Rainey advised that he had completed negotiating the required Cooperation Agreement with Gwinnett County. He requested that it be approved by the Board, signed by Mr. Wheeler and forwarded to Van Stephens for execution by County officials. Mr. Rolston moved to approve the Cooperation Agreement, seconded by Mr. M. Williams. The motion was unanimously approved.

The next Board meeting will be held August 10, 2005 beginning at 9 a.m. The location of the meeting will be announced when reservations are confirmed.

Adjournment

By acclamation, the meeting was adjourned at 10:55 am.

Approved by the Board this

10th day of August, 2005.



Secretary