

**GWINNETT PLACE
COMMUNITY IMPROVEMENT DISTRICT (GPCID)
REGULAR BOARD MEETING
Sonesta Gwinnett Place Atlanta
1775 Pleasant Hill Road
Duluth, GA 30096
May 11, 2016**

MINUTES

Attendees

Board Members: James Song Andy Sumlin
 Leo Wiener Mark Williams

Staff: Joe Allen Glenn Wisdom

Legal: Lynn Rainey

Chairman Wiener called the meeting to order at 9:10 a.m. by welcoming all in attendance.

Mr. Sumlin motioned to approve the proposed Meeting Agenda; seconded by Mr. Song and unanimously approved 4-0.

Mr. Sumlin motioned to approve the Minutes from the April 13, 2016 Regular Monthly Meeting and Annual Caucus of Electors, as presented; seconded by Mr. Song and unanimously approved 4-0.

Action Items

Insurance Agreements

Following an overview by Mr. Allen and Mr. Greg Whitlock, The Whitlock Group, regarding the various insurance policy coverages and premiums, Mr. Sumlin motioned to authorize the Executive Director to execute documents between GPCID and Selective Insurance Company for the purpose of providing commercial property, commercial general liability, commercial crime (employee dishonesty), commercial automobile and commercial umbrella liability insurance coverage (June 20, 2016 – June 19, 2017) for a base amount not to exceed \$8,873.00/annual and for the purpose of providing workers compensation insurance coverage (June 20, 2016 – June 19, 2017) for a base amount not to exceed \$1,360.00/annual; and with Travelers Insurance Company for provision of Directors and Officers Liability and Employment Practices liability coverage (June 20, 2016 – June 19, 2017) for a base amount not to exceed \$1,227.00/annual; seconded by Mr. Song and unanimously approved 4-0.

2016 Millage Rate Discussion

Following a review by Mr. Allen and Mr. Rainey of the advertisement requirements related to the 2016 property tax collection and five-year tax history, the board agreed to advertise its proposed 2016 property tax millage rate at 5.0 (five) mills.

McDaniel Farm Connectivity Feasibility and Scoping Study

Following an overview by Mr. Allen of the Atlanta Regional Commission grant and the expanded scope of work, Mr. Sumlin motioned to authorize the Chairman to execute Task Work Order #2 to the November 11, 2015 Professional Services Agreement between the GPCID and Tunnell, Spangler & Associates for the feasibility and scoping study to enhance connectivity to McDaniel Farm Park from the Gwinnett Place area for a base amount not to exceed \$48,000.00; seconded by Mr. Williams and unanimously approved 4-0.

Public Relation and Marketing Services

Following an overview of the competitive selection process by Mr. Allen and a presentation by Ms. Sharon Goldmacher, communications 21, Mr. Williams motioned to authorize the Chairman to execute an agreement between GPCID and communications 21, inc. for the provision of general public relations and marketing services; retainer base amount not to exceed \$42,000.00/annual (\$3,500.00/month) effective June 1, 2016 and to terminate the current Public Relations Assistance Agreement with Landmark Communications, Inc. effective midnight June 30, 2016; seconded by Mr. Sumlin and unanimously approved 4-0.

Treasurer's Report

Mr. Allen presented the following account summary for April 2016:

Checking Account

April 1, 2016 Beginning Balance:	\$ 84,184.39
April 30, 2016 Ending Balance:	\$ 125,370.15

Money Market Account

April 1, 2016 Beginning Balance:	\$2,419,519.08
April 30, 2016 Ending Balance:	\$2,259,811.31

Certificate of Deposit

April 1, 2016 Beginning Balance:	\$ 167,712.96
April 30, 2016 Ending Balance:	\$ 167,966.69

Grand Total Account

April 1, 2016 Beginning Balance:	\$2,671,416.43
April 30, 2016 Ending Balance:	\$2,553,148.75

Mr. Allen noted that as of April 30, 2016, the GPCID had approximately \$2.5 million in cash. He encouraged board members to review the monthly financial

summary for April 2016. The current cash balance and expected revenues leave an estimated \$1.2 million available at the board's discretion through the GPCID lifecycle ending in 2017.

Mr. Sumlin motioned to approve the Treasurer's Report and ratify the expenditures; seconded by Mr. Song and unanimously approved 4-0.

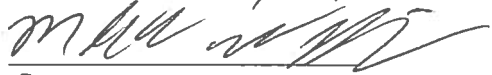
Chairman's Remarks

Mr. Wiener noted the importance of the ACTivate Gwinnett Place plans and encouraged audience members to express their support to elected officials. He recognized Mr. Nick Masino, Senior Vice President for Economic Development and Partnership Gwinnett/Gwinnett Chamber of Commerce, and Mr. Andrew Carnes, Director of Economic Development/Partnership Gwinnett. Mr. Masino provided an update regarding the Partnership Gwinnett 3.0 efforts and invited all board members to attend the August 4, 2016 kick-off event. Mr. Carnes provided an update regarding new jobs and businesses moving into the Gwinnett Place area. He noted that prospect activity in the Gwinnett Place area is strong.

Executive Director's Remarks

- Mr. France Campbell, AECOM, presented information regarding the feasibility and scoping study for future intersection improvements at Pleasant Hill Road and Satellite Boulevard.
- Mr. Eric Lusher, Pond & Company, provided an update on the 2016 Transportation Study.
- Mr. Allen provided an update on the other ACTivate Gwinnett Place studies/plans.
- Mr. Mark Abrams, Rotary Club of South Gwinnett County, provided an introduction regarding the various activities of the club to benefit the greater Gwinnett Place area. Board members were invited to attend a meeting of the Rotary Club which meets at Northwood Country Club.

The meeting adjourned at 10:15 a.m. The next scheduled meeting is 9:00 a.m. on July 13, 2016 at the Sonesta Gwinnett Place Atlanta, 1775 Pleasant Hill Road, Duluth, GA 30096.

Approved by the Board this
14 day of July, 2016.

Secretary