

**GWINNETT PLACE
COMMUNITY IMPROVEMENT DISTRICT (GPCID)
REGULAR BOARD MEETING
AND
CAUCUS OF ELECTORS
Sonesta Gwinnett Place Atlanta
1775 Pleasant Hill Road
Duluth, GA 30096
April 8, 2015**

MINUTES

Attendees

Board Members: June Towery James Song Leo Wiener
Mark Williams

Staff: Joe Allen Glenn Wisdom

Legal: Lynn Rainey

Chairman Wiener called the meeting to order at 9:07 a.m. by welcoming all in attendance.

Mr. Rainey administered the oath of office to Ms. Towery. Ms. Towery was appointed by the Gwinnett County Board of Commissioners to the GPCID Board of Directors on March 17, 2015. The board members welcomed Ms. Towery to the CID board.

Mr. Williams motioned to approve the proposed Meeting Agenda; seconded by Mr. Song and unanimously approved 4-0.

Mr. Williams motioned to approve the Minutes from the March 10, 2015 Specially Called Meeting, as presented; seconded by Mr. Song and unanimously approved 4-0.

Action Items

Following a review by Mr. Allen of the proposed Gwinnett Place Tax Allocation District marketing effort that will be done in coordination with Gwinnett County, Mr. Williams motioned to authorize the Executive Director to execute an addendum between GPCID and Bleakly Advisory Group for the phase two implementation assistance for the Gwinnett Place LCI vision for an additional amount not to exceed \$10,000.00; seconded by Mr. Wiener and unanimously approved 4-0.

Treasurer's Report

Mr. Allen presented the following account summaries for March 2015:

Checking Account

March 1, 2015 Beginning Balance: \$ 76,791.46

March 31, 2015 Ending Balance: \$ 38,344.54

Money Market Account

March 1, 2015 Beginning Balance: \$2,295,690.33

March 31, 2015 Ending Balance: \$2,215,978.97

Certificate of Deposit

March 1, 2015 Beginning Balance: \$ 163,724.14

March 31, 2015 Ending Balance: \$ 164,004.45

Grand Total Account

March 1, 2015 Beginning Balance: \$2,536,175.93

March 31, 2015 Ending Balance: \$2,418,327.96

Mr. Allen noted that as of March 31, 2015, the GPCID had approximately \$2.4 million in cash. He encouraged board members to review the monthly financial summaries for March 2015. The current cash balance and expected revenues leave an estimated \$1.2 million available at the board's discretion through the end of the GPCID lifecycle ending October 2017.

Mr. Williams motioned to approve the Treasurer's Report and ratify the expenditures; seconded by Mr. Song and unanimously approved 4-0.

Chairman's Remarks

Mr. Wiener noted the positive momentum of the catalyst site efforts with the Bleakly Advisory Group and the efforts of the Activate Gwinnett Place planning process.

Board Member's Remarks

Mr. Williams shared the positive feedback he is getting from area neighborhoods regarding CID actions and that the CID model is working to improve the area.

Attorney Remarks

Mr. Rainey provided an overview of the Caucus of Electors process and encouraged any electors in the audience to register.

Executive Director's Remarks

Mr. Allen shared information on the following topics:

- Traffic responsive system detection installation will begin the week of April 13.
- Work continues on the Pleasant Hill Road, Phase 4 streetscape project. The lighting elements are scheduled to be shipped on April 24.

- Through the CID's Broken Windows initiative, 8.41 tons of trash were removed from area roadways during the first three months of 2015 and 23 guests were assisted by the CID-funded community patrols.
- Meetings with County leadership regarding the Activate Gwinnett Place initiative are set for April 13 and 15. In conjunction with Gwinnett County, an open house is planned for May 16 from 11:00 a.m. to 2:00 p.m. at Gwinnett Place Mall.
- The CID submitted applications to the Atlanta Regional Commission for funding relate to the Satellite Boulevard/Pleasant Hill Road intersection traffic circle and the Satellite Boulevard pedestrian bridge.
- Landmark Communication staff provided an overview on various media outreach efforts.

Caucus of Electors

Board Election Posts 1, 4 and 6

At 9:30 a.m. the Board meeting was recessed to convene the Caucus of Electors for the purpose of conducting an election for Post 1 (three year term-majority of votes), Post 4 (three year term-majority of votes weighted by value) and to fill the unexpired term for Post 6.

Mr. Rainey began the Caucus by reviewing the process used to advertise the Caucus and election in the Gwinnett Daily Post for four consecutive weeks in advance of the Caucus and that the Caucus was open to all CID taxpayers. All CID Electors are eligible for nomination in the election. The proposed Rules of Caucus were reviewed by Mr. Rainey and discussed.

Mr. Song motioned to accept the Rules of Caucus for the election; seconded by Mr. Williams and unanimously approved 4-0.

Post 1 Election

Mr. Wiener nominated James Song for Post 1. There being no further nominations, Mr. Williams motioned to close the nominations; seconded by Ms. Towery and unanimously approved 4-0. Mr. Wiener motioned that the casting of written ballots be waived and the vote be conducted by voice; seconded by Mr. Williams and unanimously approved 4-0. Mr. Rainey called for a voice vote with Mr. Song being elected for a three year term by a unanimous vote.

Post 4 Election

Mr. Song nominated Mark Williams for Post 4. There being no further nominations, Mr. Wiener motioned to close the nominations; seconded by Ms. Towery and unanimously approved 4-0. Mr. Song motioned that the casting of written ballots be waived and the vote be conducted by voice; seconded by Mr. Wiener and unanimously approved 4-0. Mr. Rainey

called for a voice vote with Mr. Williams being elected for a three year term by a unanimous vote.

Post 6 Election

Mr. Wiener nominated Jill Edwards for Post 6. There being no further nominations, Mr. Song motioned to close the nominations; seconded by Ms. Towery and unanimously approved 4-0. Mr. Williams motioned that the casting of written ballots be waived and the vote be conducted by voice; seconded by Mr. Wiener and unanimously approved 4-0. Mr. Rainey called for a voice vote with Ms. Edwards being elected to fill the unexpired term for Post 6 by a unanimous vote 4-0.

Mr. Rainey administered the oath of office to Mr. Williams and Mr. Song.

Chairman Wiener adjourned the Caucus and reconvened the board meeting.

Ratification of Election

Mr. Williams motioned to ratify the election of Posts 1, 4, and 6; seconded by Ms. Towery and unanimously approved 4-0.

Election of Officers

Mr. Rainey conducted the election of Board officers.

Ms. Towery nominated Mr. Wiener for Chairman. There being no further nominations, Mr. Williams motioned to close the nominations; seconded by Mr. Song and unanimously approved 4-0. Mr. Wiener was unanimously elected Chairman.

Mr. Wiener nominated Mr. Song for Vice-Chairman. There being no further nominations, Mr. Williams motioned to close the nominations; seconded by Mr. Wiener and unanimously approved 4-0. Mr. Song was unanimously elected Vice-Chairman.

Mr. Song nominated Mr. Williams for Secretary/Treasurer. There being no further nominations, Mr. Wiener motioned to close the nominations; seconded by Mr. Song and unanimously approved 4-0. Mr. Williams was unanimously elected Secretary/Treasurer.

The meeting adjourned at 9:40 a.m. The next scheduled meeting is 9:00 a.m. on May 13, 2015 at the Sonesta Gwinnett Place Atlanta, 1775 Pleasant Hill Road, Duluth, GA 30096.

Approved by the Board this

13 day of May, 2015.

x *[Handwritten Signature]*

Secretary

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