

**GWINNETT PLACE  
COMMUNITY IMPROVEMENT DISTRICT (GPCID)  
REGULAR BOARD MEETING  
AND  
CAUCUS OF ELECTORS  
Gwinnett Commerce Center  
3700 Crestwood Parkway  
Duluth, GA 30096  
January 8, 2014**

**MINUTES**

**Attendees**

**Board Members:** Craig Kaufman      Mark Williams  
James Song      Leo Wiener  
Melanie Alfredsson *{After Caucus of Electors}*  
Andy Sumlin *{After Caucus of Electors}*

**Board Observers:** Tim Hur

**Staff:** Joe Allen, Glenn Wisdom

**Legal:** Lynn Rainey

Chairman Wiener called the meeting to order at 9:05 a.m. by welcoming all in attendance.

Mr. Kaufman motioned to approve the proposed Meeting Agenda; seconded by Mr. Song and unanimously approved 3-0 (Mr. Williams had not arrived yet; and Mr. Sumlin and Ms. Alfredsson had not been elected to the board).

Mr. Kaufman motioned to approve the Minutes from the December 11, 2013 Monthly Business Meeting, as presented; seconded by Mr. Song and unanimously approved 3-0. (Mr. Williams had not arrived yet; and Mr. Sumlin and Ms. Alfredsson had not been elected to the board).

**Action/Consent Items**

***CID Expansion Campaign***

Following a review by Mr. Allen of the process and proposed area for a geographic expansion of the CID's boundaries, Mr. Kaufman motioned to authorize the Executive Director to execute documents between GPCID and BuildCubed, LLC for the CID boundary expansion campaign for a lump sum amount of \$11,500.00 and a \$300.00 incentive fee for each new property owner (not per parcel) that agrees to join the GPCID by their signature; seconded by Mr. Song and

unanimously approved 3-0. (Mr. Williams had not arrived yet; and Mr. Sumlin and Ms. Alfredsson had not been elected to the board).

***Call for 2014 Election Caucus***

Following a review by Mr. Allen of the 2014 board post election schedule prepared by Mr. Rainey, Mr. Wiener motioned to call for the April 9, 2014 election caucus to vote on board members to serve new three year terms due to expiring terms in Posts 3 and 6; seconded by Mr. Kaufman and unanimously approved 3-0. (Mr. Williams had not arrived yet; and Mr. Sumlin and Ms. Alfredsson had not been elected to the board).

*(Mr. Williams entered the meeting.)*

***Treasurer's Report***

Mr. Allen presented the following account summaries for December 2013:

***Checking Account***

December 1, 2013 Beginning Balance:	\$ 44,999.09
December 31, 2013 Ending Balance:	\$ 44,916.21

***Money Market Account***

December 1, 2013 Beginning Balance:	\$2,990,515.38
December 31, 2013 Ending Balance:	\$2,922,636.50

***Certificate of Deposit***

December 1, 2013 Beginning Balance:	\$ 159,216.20
December 31, 2013 Ending Balance:	\$ 159,508.28

***Grand Total Account***

December 1, 2013 Beginning Balance:	\$3,164,730.95
December 31, 2013 Ending Balance:	\$3,127,060.99

Mr. Allen noted that as of December 31, 2013, the GPCID had approximately \$3.1 million in cash. He encouraged board members to review the monthly financial summaries for December 2013. The current cash balance and expected revenues leave an estimated \$2.1 million available at the board's discretion through the end of the GPCID lifecycle ending October 2017.

Mr. Williams motioned to approve the Treasurer's Report and ratify the expenditures; seconded by Mr. Song and unanimously approved 4-0. (Mr. Sumlin and Ms. Alfredsson had not been elected to the board).

***Chairman's Remarks***

Mr. Weiner noted the positive momentum of improvements benefiting the area.

***Executive Director's Remarks***

Mr. Allen noted referred the board members to information regarding the Gwinnett Chamber of Commerce's 66<sup>th</sup> Annual Dinner. He shared the recently published 2014 Gwinnett Place Dining, Shopping and Entertainment Guide funded by Explore Gwinnett and the GPCID. 15,000 of the guides will be provided to area hotels. Statistics related to the CID-funded landscape efforts were presented. CID efforts during 2013 resulted in the removal of 1,606 illegal signs placed on the public right of way and 25.47 tons of trash removed from the 10 miles of roadway right of way maintained by the CID.

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**Caucus of Electors**

***Board Election Posts 5 and 6***

At 9:30 a.m. the Board meeting was recessed to convene the Caucus of Electors for the purpose of conducting an election to fill the unexpired terms for Post 5 and Post 6.

Mr. Rainey began the Caucus by reviewing the process used to advertise the Caucus and election in the Gwinnett Daily Post for four consecutive weeks in advance of the Caucus and that the Caucus was open to all CID tax payers. All CID Electors are eligible for nomination in the election. The proposed Rules of Caucus were reviewed by Mr. Rainey and discussed.

Mr. Wiener motioned to accept the Rules of Caucus for the election; seconded by Mr. Williams and unanimously approved.

***Post 5 Election***

Mr. Kaufman nominated Andy Sumlin for Post 5. There being no further nominations, Mr. Williams motioned to close the nominations; seconded by Mr. Wiener and unanimously approved. Mr. Williams motioned that the casting of written ballots be waived and the vote be conducted by voice; seconded by Mr. Wiener and unanimously approved. Mr. Rainey called for a voice vote with Mr. Sumlin being elected to fill the unexpired term by a unanimous vote.

***Post 6 Election***

Mr. Wiener nominated Melanie Alfredsson for Post 6. There being no further nominations, Mr. Williams motioned to close the nominations; seconded by Mr. Wiener and unanimously approved. Mr. Williams motioned that the casting of written ballots be waived and the vote be

conducted by voice; seconded by Mr. Wiener and unanimously approved. Mr. Rainey called for a voice vote with Ms. Alfredsson being elected to fill the unexpired term by a unanimous vote.

Mr. Rainey administered the oath of office to Mr. Sumlin and Ms. Alfredsson.

Mr. Wiener adjourned the Caucus and reconvened the board meeting.

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***Election Ratification***

Mr. Williams motioned to ratify the election of Posts 5 and 6 board members; seconded Mr. Wiener and unanimously approved (6-0).

***Executive Directors Remarks (continued):***

Mr. Allen introduced Gwinnett County Department of Fire and Emergency Services Battalion Chiefs Jeff Kelley and Rob Edler. The Chiefs provided an overview to the board on the services provide by Gwinnett County Fire and Emergency Services for the Gwinnett Place area.

***Public Relations Update***

Mr. Allen reported on the positive media coverage received during December 2013. He pointed out the positive press related to the CID-funded enhanced holiday community patrols that were featured in the Gwinnett Daily Post and on WSB-TV, and noted the coverage related to the Pleasant Hill Road over I-85 Diverging Diamond Interchange (DDI) on WSB-TV, WSB-Radio, Korean Radio and in the Gwinnett Daily Post. Additionally the DDI was highlighted in the December issue of Georgia Engineer as one of the Georgia partnership for transportation Quality award winners.


***Public Comment***

The opportunity for public comment was offered, but none presented.

The meeting adjourned at 9:50 a.m. The next scheduled meeting is 9:00 a.m. on February 12, 2014 at the Sonesta Gwinnett Place, 1775 Pleasant Hill Road, Duluth, GA 30096.

Approved by the Board this

12<sup>th</sup> day of March, 2014

X   
Secretary