

**GWINNETT PLACE
COMMUNITY IMPROVEMENT DISTRICT (GPCID)
REGULAR BOARD MEETING
Gwinnett Commerce Center
3700 Crestwood Parkway
Duluth, GA 30096
February 13, 2013**

MINUTES

Attendees

Board Members: Craig Kaufman Kimberly Morphis James Song
Leo Wiener Mark Williams

Board Observers: Chris McGahee, City of Duluth

Staff: Joe Allen, Glenn Wisdom

Legal: Lynn Rainey

Consultants: Brian Bolick, Pond & Company
Rick Strawn, Paradigm Security Services
Mark Rountree, Landmark Communications, Inc.
Kari Ward, Stantec Consulting Services, Inc.

Chairman Wiener called the meeting to order at 9:08 a.m. by welcoming all in attendance.

Mr. Song motioned to approve the proposed Meeting Agenda; seconded by Ms. Morphis and unanimously approved.

Mr. Kaufman motioned to approve the Minutes from the December 12, 2012 Monthly Business Meeting, as presented; seconded by Ms. Morphis and unanimously approved.

Action/Consent Items

2013 Caucus of Electors

Ms. Morphis motioned to call for the April 10, 2013 Election Caucus for Posts 2 and 5 and the election of board officers; seconded by Mr. Song and unanimously approved.

Intersection Improvement Traffic Studies

Following an overview of the competitive selection process by Mr. Allen and a presentation by Mr. Brian Bolick, Vice President of Pond & Company, Ms.

Morphis motioned to authorize the Chairman to execute a consulting engineer professional services agreement between GPCID and Pond & Company, Inc. for intersection improvement traffic studies along the Pleasant Hill Road, Satellite Boulevard and Steve Reynolds Boulevard corridors for an amount not to exceed \$87,993.51; seconded by Mr. Song and unanimously approved. This is funded 100% by SPLOST.

Security Services

Following an overview of the competitive selection process by Mr. Allen and a presentation by Mr. Rick Strawn, CEO of Paradigm Security Services, Ms. Morphis motioned to authorize the Chairman to execute a security agreement between GPCID and Paradigm Security Services, Inc. to perform weekly security services for an annual amount not to exceed \$19,337.76; seconded by Mr. Song and unanimously approved. Mr. Allen will provide notice of termination to SIS effective COB March 31 so Paradigm may initiate services on April 1, 2013.

Venture Drive Intersection Redesign Project

Following an overview outlining changes to the project by Mr. Allen and an update on the project by Ms. Kari Ward of Stantec, Mr. Kaufman motioned to authorize the Executive Director to execute an amendment to the scope of work for the Venture Drive Intersection Redesign project to remove the design of segment 2 as well as right of way services, and add more construction services; seconded by Mr. Song and unanimously approved. The net cost reduction is \$164,875.97.

Treasurer's Report

Mr. Allen presented the following account summaries for December 2012 and January 2013:

Checking Account

December 1, 2012 Beginning Balance:	\$ 52,905.23
December 31, 2012 Ending Balance:	\$607,970.58

Money Market Account

December 1, 2012 Beginning Balance:	\$1,931,148.63
December 31, 2012 Ending Balance:	\$1,323,097.69

Certificate of Deposit

December 1, 2012 Beginning Balance:	\$155,705.09
December 31, 2012 Ending Balance:	\$155,990.73

Grand Total Account

December 1, 2012 Beginning Balance:	\$2,139,758.95
December 31, 2012 Ending Balance:	\$2,087,059.00

Checking Account

January 1, 2013 Beginning Balance:	\$607,970.58
------------------------------------	--------------

January 31, 2013 Ending Balance: \$ 12,834.87

Money Market Account

January 1, 2013 Beginning Balance: \$1,323,097.63

January 31, 2013 Ending Balance: \$1,370,138.20

Certificate of Deposit

January 1, 2013 Beginning Balance: \$155,990.73

January 31, 2013 Ending Balance: \$156,286.44

Grand Total Account

January 1, 2013 Beginning Balance: \$2,087,059.00

January 31, 2013 Ending Balance: \$1,539,259.51

Mr. Allen noted that as of January 31, the GPCID had approximately \$1.5 million in cash. He encouraged board members to review the monthly financial summaries for December 2012 and January 2013. The current cash balance and expected revenues leave an estimated \$2.4 million available at the board's discretion through the end of the GPCID lifecycle ending October 2017.

Ms. Morphis motioned to approve the Treasurer's Report and ratify the expenditures; seconded by Mr. Song and unanimously approved.

Chairman's Remarks

Mr. Weiner inquired about the plan of work for the CID through the remainder of its current life. Mr. Allen responded that once the allocation of Venture Drive improvement expenses is resolved, we will be in a position to project our resources and complete a plan.

Executive Director's Remarks

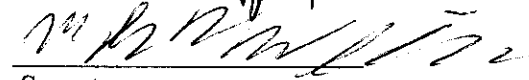
Mr. Allen encouraged board members to review the 2012 financial audit report. He provided an update on the Gwinnett Place Opportunity Zone outreach efforts with Partnership Gwinnett staff. The Pleasant Hill Road DDI should go live with the lane swap in June, with the entire project completed in September.

Public Relations Update

Mr. Mark Rountree with Landmark Communications noted the positive articles about the area that appeared in local news outlets. The staff will begin work on the 2012 annual report.

The meeting adjourned at 10:20 a.m. The next scheduled meeting is 9:00 a.m. on March 13, 2013 at the Atlanta Marriott Gwinnett Place, 1775 Pleasant Hill Road, Duluth.

Approved by the Board this
'10 day of April, 2013.



Secretary