

**GWINNETT PLACE  
COMMUNITY IMPROVEMENT DISTRICT (GPCID)  
REGULAR BOARD MEETING  
Gwinnett Commerce Center  
Lower Level Conference Room  
3700 Crestwood Parkway  
Duluth, GA 30096  
May 11, 2011**

**MINUTES**

*Attendees*

*Board Members:*     Marcy Adams             Casey Coffey             Joe Piccolo  
                                 James Song             Leo Wiener             Mark Williams

*Board Observers:*     Tim Hur, Assistant Secretary  
                                 Chris McGahee, City of Duluth

*Staff:*                     Joe Allen, Glenn Wisdom

*Legal:*                     Lynn Rainey

*Consultants:*             Jeff Corbin, Landmark Communications, Inc.  
                                 Erick Fry, URS Corp.  
                                 Frank Singleton, Ogilvy

Chairman Wiener called the meeting to order at 9:00 a.m. by welcoming all in attendance.

Ms. Adams motioned to approve the proposed Meeting Agenda; seconded by Mr. Coffey and unanimously approved. Mr. Coffey motioned to approve the Minutes from the April 13, 2011 Monthly Business Meeting and Caucus of Electors, as presented; seconded by Ms. Adams and unanimously approved.

**Action/Consent Items**

***Security Patrol***

Ms. Adams motioned approval for the Executive Director to expend \$7,200.00 for continuation of the weekend security patrol by Specialized Intelligence and Security; create a security patrol line-item in the FY 2011 operating and maintenance budget and to allocate an additional \$8,850.00 to the Engineering Consulting budget for FY 2011; seconded by Joe Piccolo and unanimously approved.

### ***Government Relations***

Mr. Coffey motioned approval for the Executive Director to exercise the 30-day termination clause in the agreement with Ogilvy Government Relations for general governmental relations due to the lack of funding opportunity in today's environment; seconded by Ms. Adams and unanimously approved.

### ***Lease Renewal Proposal***

Mr. Coffey motioned to allow the Chairman and Executive Director to negotiate and sign a lease that is in the best interest of the GPCID for the renewal of Suite 680 (1,592 square feet) in the Gwinnett Commerce Center for a term of seventy-two months with Parmenter Realty Partners; seconded by Ms. Adams and unanimously approved.

### ***Treasurer's Report***

Mr. Allen presented the following account summary for April 2011:

#### ***Checking Account***

April 1, 2011 Beginning Balance:	\$23,801.48
April 30, 2011 Ending Balance:	\$53,961.01

#### ***Money Market Account***

April 1, 2011 Beginning Balance:	\$2,019,313.85
April 30, 2011 Ending Balance:	\$1,941,745.22

#### ***Certificate of Deposit***

April 1, 2011 Beginning Balance:	\$150,000.00
April 30, 2011 Ending Balance:	\$150,000.00

#### ***Grand Total Account***

April 1, 2011 Beginning Balance:	\$2,193,115.33
April 30, 2011 Ending Balance:	\$2,115,706.23

Mr. Allen noted that as of April 30, 2011, the CID had approximately \$2.1 million in cash. He encouraged board members to review the monthly financial summaries. Assuming the budgeted tax revenues of \$1.1 million for 2010 are received with 2017 being the final tax revenue-producing year of the current CID life, the estimated available funding at the board's discretion through the end of October 2017 is approximately \$3 million.

Mr. Coffey motioned to approve the Treasurer's Report and ratify the expenditures; seconded by Ms. Adams and unanimously approved.

### ***Chairman's Remarks***

Chairman Wiener expressed his excitement for the next six years of the CID's life and utilizing the Ogilvy survey results over the next few months to set strategic goals for the area.

