

**GWINNETT PLACE  
COMMUNITY IMPROVEMENT DISTRICT (GPCID)  
REGULAR BOARD MEETING  
Atlanta Gwinnett Place Marriott  
1775 Pleasant Hill Road  
Duluth, GA 30096  
March 9, 2011**

**MINUTES**

*Attendees*

*Board Members:* Marcy Adams            Casey Coffey            James Song  
Mark Williams

*Board Observers:* Tim Hur, Assistant Secretary  
Chris McGahee, City of Duluth

*Staff:* Joe Allen, Glenn Wisdom

*Legal:* Lynn Rainey

*Consultants:* Steve Bitney, Stantec Consulting Services, Inc.  
Jeff Corbin, Landmark Communications, Inc.  
Erick Fry, URS Corp.

Chairman Mark Williams called the meeting to order at 9:05 a.m. by welcoming all in attendance.

Mr. Coffey motioned to approve the proposed meeting Agenda and Minutes from the February 9, 2011 Board meeting as presented; seconded by Ms. Adams and unanimously approved.

**Action/Consent Items**

***Livable Centers Initiative Grant Funding***

Mr. Coffey motioned to authorize the Chairman to execute agreements and for GPCID to accept/provide matching funds between GPCID and the Atlanta Regional Commission and GPCID and the Gwinnett County Board of Commissioners related to the Atlanta Regional Commission's Livable Centers Initiative in order for GPCID to prepare a 10-year plan update for a base amount not to exceed \$25,000.00; seconded by Ms. Adams and unanimously approved. GPCID will accept \$50,000.00 in grant funds from the Atlanta Regional Commission and \$25,000.00 from the Gwinnett County Board of Commissioners.

***Treasurer's Report***

Mr. Allen presented the following account summary for February 2011:

***Checking Account***

|                                     |             |
|-------------------------------------|-------------|
| February 1, 2011 Beginning Balance: | \$58,850.67 |
| February 28, 2011 Ending Balance:   | \$54,925.54 |

***Money Market Account***

|                                     |                |
|-------------------------------------|----------------|
| February 1, 2011 Beginning Balance: | \$2,439,610.87 |
| February 28, 2011 Ending Balance:   | \$2,302,542.95 |

***Grand Total Account***

|                                     |                |
|-------------------------------------|----------------|
| February 1, 2011 Beginning Balance: | \$2,498,461.54 |
| February 28, 2011 Ending Balance:   | \$2,357,468.49 |

Mr. Allen noted that as of February 28, 2011, the CID had approximately \$2.3 million in cash. He encouraged board members to review the monthly financial summaries. Assuming the budgeted tax revenues of \$1.1 million for 2010 are received with 2010 being the final tax revenue-producing year of the current CID life, the estimated available funding at the board's discretion through the end of October 2011 is approximately \$1.1 million.

Mr. Coffey motioned to approve the Treasurer's Report and ratify the expenditures; seconded by Ms. Adams and unanimously approved.

***Chairman's Remarks***

Chairman Williams noted the positive momentum of the CID and the excellent attendance during the bridge public information open house.

***Attorney Remarks***

Mr. Rainey provided an overview of an advisory opinion requested by the Georgia Chamber of Commerce from the Georgia Government Transparency and Campaign Finance Commission regarding lobbyist registration requirements.

***Executive Director's Remarks***

Mr. Allen directed the board members to the completed audit of the Financial Statements of the GPCID for the year ended December 31, 2010. An electronic copy of the audit will be posted on the CID Web site.

**Pleasant Hill Road Bridge Project**

Project Manager Erick Fry with URS Corp. reported on the successful completion of the public information open house event conducted with the Georgia Department of Transportation and Gwinnett County Department of Transportation.

Input gathered during the public comment period (which ends March 11) will be incorporated into comprehensive documentation submitted to state and local transportation departments for their review and approval. The field plan review will take place on March 23 at Gwinnett DOT. Right of way plans will be completed after the field plan review meeting. Right of way acquisition is anticipated to take a minimum of eight months. The project remains on schedule to begin reconstructing the bridge into a diverging-diamond interchange (DDI) in 2012.

#### Venture Drive/Pleasant Hill Road Intersection Redesign Project

Steve Bitney of Stantec Consulting Services reported that project coordinators met with Gwinnett County transportation staff to find ways of limiting right-of-way impact. Once plan revisions are complete, stakeholders will once again meet to discuss the Venture Drive/Pleasant Hill Road intersection redesign.

#### Partnership Gwinnett Update

Lauren Salas, Senior Business Development Manager with Gwinnett Chamber of Commerce/Partnership Gwinnett, delivered a Partnership Gwinnett progress report. Within the first quarter of the year, Partnership Gwinnett has assisted in a number of business relocations or expansions yielding 140 jobs. The Myers Groups recently located into the greater Gwinnett Place area, moving into space off of Satellite Boulevard.

#### ***Public Relations***

Jeff Corbin noted the positive articles about the area that are appearing in local news outlets. Copies of those articles are in the board package. The CID continues to realize growing readership of the weekly "more positive news" e-newsletter. The 2010 Annual Report will be completed within the next week and mailed mid-March.

#### ***Public Comment***

The public was presented an opportunity to comment, but none was offered.

The meeting adjourned at 9:45 a.m. The next scheduled meeting is 9:00 a.m. on April 13, 2011 at the Atlanta Marriott Gwinnett Place, 1775 Pleasant Hill Road, Duluth. Registration for the caucus of electors will be held from 8:45 a.m. to 9:30 a.m. Voting will occur immediately after every elector who has arrived at the registration table by 9:30 a.m. has registered.

Approved by the Board this  
13 day of April, 2011.

  
Secretary