

**GWINNETT PLACE
COMMUNITY IMPROVEMENT DISTRICT (GPCID)
REGULAR BOARD MEETING
Atlanta Marriott Gwinnett Place
1775 Pleasant Hill Rd.
Gwinnett/Hall Conference Room
Duluth, GA 30096
November 11, 2009**

MINUTES

Attendees

Board Members: Marcy Adams Casey Coffey Leo Wiener
 Mark Williams Glenn Wisdom

Staff: Joe Allen Dave Rosselle

Speakers/

Consultants: Steve Bitney, Street Smarts, Inc.
 Katie Blankenstein, jB+a, Inc.
 Jeff Corbin, Landmark Communications, Inc.
 Erick Fry, URS Corp.
 J. Lynn Rainey, Board Counsel

Mark Williams called the meeting to order at 9:05 a.m. by welcoming all in attendance.

Mr. Wisdom motioned to approve the proposed meeting agenda; seconded by Ms. Adams and unanimously approved.

Mr. Coffey motioned to approve the September 9, 2009 Board Meeting Minutes; seconded by Ms. Adams and unanimously approved.

Action/Consent Items

CID Funding Criteria Policy

Mr. Allen provided an overview of the proposed funding criteria policy. Mr. Williams motioned that this item be moved to the December agenda; seconded by Mr. Wiener and unanimously approved.

SPLOST Funding Agreement for Venture Drive/Pleasant Hill Road Project

Following an overview of the funding schedule and ongoing discussions with Gwinnett County DOT on the agreement, Mr. Wisdom motioned to give approval and authorization for the CID Board Chairman to execute documents between GPCID and the Gwinnett County Board of Commissioners for the CID to provide engineering and other professional services for the widening and relocation of

Venture Drive between Steve Reynolds Boulevard and Pleasant Hill Road and for the CID to accept \$962,500.00 in 2009 SPLOST funding for the project, subject to approval by legal counsel; seconded by Mr. Coffey and unanimously approved.

SPLOST Funding Agreement for Pleasant Hill Bridge Replacement Project

Following an overview of the funding schedule and on-going discussions with Gwinnett County DOT on a final agreement by Mr. Allen, Mr. Coffey motioned to give approval and authorization for the CID Board Chairman to execute documents between GPCID and the Gwinnett County Board of Commissioners for the CID to provide engineering and other professional services for the replacement of the Pleasant Hill Road Bridge and for the CID to accept \$7,700,000.00 in 2009 SPLOST funding for the project, subject to approval by legal counsel; seconded by Ms. Adams and unanimously approved.

Professional Engineering Services for Pleasant Hill Road Bridge Project

Following an overview of the competitive selection process and the negotiated scope of work/project completion schedule by Mr. Allen, Mr. Wisdom motioned to give approval and authorization for the CID Board Chairman to execute documents between GPCID and the URS Corporation to undertake and perform consulting and professional engineering services related to the replacement of the Pleasant Hill Road Bridge for a base amount not to exceed \$355,586.80, subject to approval by legal counsel; seconded by Mr. Coffey and unanimously approved. Mr. Allen advised that negotiations with URS were still in progress concerning final details of the agreement. Mr. Erik Fry, URS Project Manager, was introduced by Mr. Allen, and he made brief remarks concerning the URS leadership team that will serve on the project team and URS' experience.

Year-End Audit

Ms. Adams motioned to authorize the Executive Director to execute documents between GPCID and Smith & Howard for the audit of the financial position of the GPCID as of December 31, 2009 and the related statements of activities and cash flows for the year then ended for a base amount not to exceed \$8,400.00; seconded by Mr. Wisdom and unanimously approved.

I-85 Ramp Landscaping

Following an overview of the competitive selection process by Mr. Allen, Mr. Coffey motioned to authorize the Executive Director to direct low bidder Russell Landscape Group, Inc. to install pine straw and apply colorant at the Pleasant Hill Road and Steve Reynolds Boulevard landscaped ramp areas for a base amount not to exceed \$20,420.00; seconded by Mr. Wisdom and unanimously approved. The funds for this work are in the FY 2009 approved budget.

ARC Grant Applications

Following an overview of the grant funding process and the two proposed streetscaping projects, Mr. Coffey motioned to authorize the Executive Director to implement Project Work Order 41 between GPCID and jB+a, inc./Streets Smarts

as part of the On-Demand Master Agreement for Consulting Engineering Professional Services to complete the Atlanta Regional Commission's (ARC) grant funding application for the Livable Centers Initiative (LCI) FY 2010 Pre-Qualified Project seeking \$2.1 million for the Pleasant Hill Road Pedestrian Improvements, Phase 3 for a base amount not to exceed \$1,350.00 and for Project Work Order 42 between GPCID and jB+a, inc./Streets Smarts as part of the On-Demand Master Agreement for Consulting Engineering Professional Services to complete the Atlanta Regional Commission's grant funding application for the Livable Centers Initiative (LCI) FY 2010 Pre-Qualified Project seeking \$1.7 million for the Satellite Boulevard Pedestrian and Transit Connector, Phase 2 (Pleasant Hill Road to Transit Center) for a base amount not to exceed \$1,350.00; seconded by Mr. Wisdom and unanimously approved.

Mr. Wisdom motioned to authorize the Executive Director to implement Project Work Order 43 between GPCID and jB+a, inc./Streets Smarts as part of the On-Demand Master Agreement for Consulting Engineering Professional Services to complete the Atlanta Regional Commission's grant funding application for the Livable Centers Initiative (LCI) FY 2010 Supplemental Transportation Study program to fund a feasibility study developing a conceptual plan and profile for a proposed overpass north of Pleasant Hill Road to connect Venture Parkway and Breckinridge Boulevard; for a base amount not to exceed \$4,250.00; seconded by Mr. Wiener and unanimously approved. Mr. Allen noted that the CID would seek the maximum amount in matching funds. If awarded the grant, the ARC and CID matching funds would be used to develop an overpass plan to document the location, construction limits, profile, typical section and impacts to Venture Parkway and Breckinridge Road as well as anticipated right-of-way impacts.

Georgia Transportation Infrastructure Bank Grant Application

Following an overview of the State Road and Tollway Authority grant application process by Mr. Allen, Mr. Coffey motioned to authorize the Executive Director to implement Project Work Order 45 between GPCID and jB+a, inc./Streets Smarts as part of the On-Demand Master Agreement for Consulting Engineering Professional Services to complete the Georgia Transportation Infrastructure Bank grant application for the redesign of the Pleasant Hill Road/Gwinnett Place Drive/Venture Drive intersection for a grant award and match not to exceed \$2.5 million for a base amount not to exceed \$3,350.00; seconded by Mr. Wiener and unanimously approved.

Pleasant Hill Road, Phase 2 and Satellite Boulevard, Phase 1 Streetscaping Projects

Mr. Wisdom motioned to authorize the Executive Director to implement Project Work Order 21 between GPCID and Street Smarts as part of the On-Demand Master Agreement for Consulting Engineering Professional Services to prepare a topographic survey, erosion control plans and demolition plans for the Satellite Boulevard Phase 1 and Pleasant Hill Road Phase 2 streetscaping projects for a

base amount not to exceed \$19,020.00; seconded by Mr. Williams and unanimously approved.

REPORTS & REMARKS

Treasurer's Report

Mr. Rosselle presented the following account summaries for September and October 2009:

Checking Account

October 1, 2009 Beginning Balance:	\$ 5,668.63
October 31, 2009 Ending Balance:	\$30,726.85
General Ledger Balance:	\$30,726.85

Money Market Account

October 1, 2009 Beginning Balance:	\$692,574.64
October 31, 2009 Ending Balance:	\$1,208,409.87
General Ledger Balance:	\$1,208,409.87

Grand Total Account

October 1, 2009 Beginning Balance:	\$ 698,243.27
October 31, 2009 Ending Balance:	\$1,239,136.72
General Ledger Balance:	\$1,239,136.72

Ms. Adams motioned to approve the Treasurer's Report; ratify the September and October 2009 expenses; seconded by Mr. Wiener and unanimously approved.

Mr. Allen noted that the current estimated available funding at the board's discretion through the end of the current CID lifecycle (2011) is approximately \$1.5 million. This figure includes an anticipated \$800,000.00 to be used for the Satellite Boulevard, Phase 1 and Pleasant Hill Road, Phase 2 streetscaping projects.

Chairman's Remarks

Chairman Williams noted Dave Rosselle would be retiring from the CID early in 2010 and commended him for his loyal and diligent work on behalf of the CID since his involvement in its creation. The board and attendees wholeheartedly agreed and offered their applause.

Attorney's Remarks

Mr. Rainey reported that he will be working with the Gwinnett County attorney and URS on the just approved agreements.

Executive Director's Remarks

Mr. Allen briefly reviewed key components of the proposed 2010 Operating Budget which will be voted on at the December Board meeting. He also

mentioned the meeting with the City of Duluth to pursue submission of a joint LCI study with the city.

Public Relations

Mr. Corbin reported that work is underway to plan for the annual Legislative Luncheon.

Public Comments

Mr. Art Sheldon advised that a regional study proposed that the light rail system stop at Doraville. Mr. Sheldon recommended that everyone submit feedback that the plan should match the scope of the light rail study developed by the Gwinnett Place and Gwinnett Village CIDs.


Executive Session

Mr. Williams called for an Executive Session to discuss the employment, compensation, and periodic evaluation of employees. Mr. Wisdom motioned to close the public session and move into Executive Session for the aforementioned purposes; seconded by Mr. Wiener and unanimously approved. After closed discussion, upon the motion of Mr. Williams, seconded by Mr. Wiener, the Board unanimously agreed to return to open session.

Upon motion of Ms. Adams, seconded by Mr. Wisdom, the Board unanimously agreed to increase Mr. Rosselle's 2009 compensation by \$1,500.

The Board meeting was adjourned by acclamation at 10:15 am.

Approved by the Board this
9th day of Dec., 2009.


Secretary

GWINNETT PLACE CID BOARD OF DIRECTORS SIGN-IN SHEET

Meeting Date: November 11, 2009	Meeting Time: 9:00 a.m.
Location: Atlanta Marriott Gwinnett Place, 1775 Pleasant Hill Road, Duluth	

Name	Company	Address	Phone	Fax	E-Mail
Erick Fry	URS		678-855-8850		erick_fry@urscorp.com
Kennan Nash	Moreland Altobello		770-928-9900		knash@maai.net
Nick Masino	Partnership				
JAY ASHWANI	United Business PARTNERS		770-582-2855		
ROGER PALMER	BRINCKERHOFF		404-564-2655	404-237-5005	Palmer@pbworld.com
Marsha Anderson	Tomar Street Smarts		7-813-0882		marsha@streetSMARTS.US
JAMES PUGSLEY	GWINNETT CO. PLANNING		678-518-6213		james.pugsley@gwinnettcountry.com
ALLEN KRIVSKY	Health + Lineback Engineers		770-424-1668	770-424-2907	akrivsky@health-lineback.com
NIDOL IBRAHIM	ATL. BUSINESS CHRONICLE		404) 249- 1747	-	NIBRANIM@ BIZJOURNALS.COM
Bethy McCall	RE-MAX Center Commercial		678-363-1809		bethymcalle@remax.com
Katie Blenker	JAVA		678-247-0722		
MIKE JWSHAW	JCS		7-824-2725		
Chris McElhiney	CITY OF DULUTH				

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Name	Company	Address	Phone	Fax	E-Mail
Dwayne Johnson	SRES	120 Hammond Drive Atlanta, GA	404 315 1512	404 315 7890	djohnson@smith-res.com