

**GWINNETT PLACE  
COMMUNITY IMPROVEMENT DISTRICT (GPCID)  
REGULAR BOARD MEETING  
Atlanta Marriott Gwinnett Place  
1775 Pleasant Hill Rd.  
Gwinnett/Hall Conference Room  
Duluth, GA 30096  
June 10, 2009**

**MINUTES**

*Attendees*

*Board Members:*      Casey Coffey                  Justin Fanning                  Joe Piccolo  
   Leo Wiener                  Mark Williams                  Glenn Wisdom

*Staff:*                                  Joe Allen                                  Dave Rosselle

*Consultants:*                          Jeff Corbin, Landmark Communications, Inc.

*Guests:*                                  Nick Masino, Vice President, Gwinnett Chamber of  
Commerce/Partnership Gwinnett

Mr. Williams called the meeting to order at 9:00 a.m. by welcoming all in attendance.

Mr. Coffey motioned to approve the proposed meeting agenda; seconded by Mr. Wisdom and unanimously approved.

Mr. Wiener motioned to approve the May 13, 2009 Board Meeting & Caucus Minutes; seconded by Mr. Coffey and unanimously approved.

**Action/Consent Items**

***2009 Property Tax Millage***

Following a review by Mr. Allen of the tax rate process, Mr. Coffey motioned to approve the adoption of a resolution of the Board of Directors levying a 2009 property tax millage rate of 5 mills; seconded by Mr. Wiener and unanimously approved. The approved resolution will be hand delivered to the Tax Commissioner's Office at the close of the board meeting.

***Directors, Officers, Employees and Organization Liability Insurance***

Following an overview by Mr. Allen on the competitive selection process, Mr. Coffey motioned to authorize the Chairman to execute documents between GPCID and the Travelers Insurance Company for provision of Directors, Officers, Employees and Organization Liability Coverage (June 20, 2009 – June 20, 2010)

Employees and Organization Liability Coverage (June 20, 2009 – June 20, 2010) for a base amount not to exceed \$1,550.00/annual; seconded by Mr. Wisdom and unanimously approved.

***Umbrella Insurance Policies***

Following a overview by Mr. Allen of the various insurance products/services and the competitive selection process, Mr. Wisdom motioned to authorize the Chairman to execute documents between GPCID and Selective Insurance Company for the purpose of providing property insurance, commercial general liability, workers' compensation, commercial crime (employee dishonesty) and umbrella liability (commercial liability, auto liability, employers liability) insurance coverage (July 13, 2009 – July 13, 2010) for a base amount not to exceed \$6,875.00/annual; seconded by Mr. Coffey and unanimously approved.

***Awarding of Interior Roadway Landscape Maintenance Services***

Following a review of the competitive selection process by Mr. Allen and based on the recommendation of the RFP Review Team, Mr. Williams motioned to authorize the Chairman to execute documents between GPCID and Greenwood Group, Inc. to provide professional landscape maintenance services on an annual contract for the internal roadways within the CID (July 1, 2009 – June 30, 2010) for a base amount not to exceed \$37,473.00/annual (\$3,122.75/month); seconded by Mr. Fanning and unanimously approved. Mr. Allen thanked Mr. Fanning, Ms. Adams and Mr. Coffey for their service on the review team.

***Awarding of Interstate Landscape Maintenance Services***

Following a review by Mr. Allen of the selection process, Mr. Wisdom motioned to authorize the Chairman to execute documents between GPCID and Russell Landscape Group, Inc. to provide professional landscape maintenance services for the I-85/Pleasant Hill Road and Steve Reynolds Boulevard ramp areas on an annual contract (July 1, 2009-June 30, 2010) for a base amount not to exceed \$38,280.00/annual (\$3,190.00/month); seconded by Mr. Coffey and unanimously approved.

***Public Relations***

Mr. Allen informed the Board that the CID will continue to utilize the services of Landmark Communications, Inc. on a month to month basis until the RFP for Public Relations Services Review Team is prepared to make a recommendation on the proposals received.

**REPORTS & REMARKS**

***Treasurer's Report***

Mr. Rosselle presented the following account summaries for May 2009:

**May 2009**

***Checking Account***

May 1, 2009 Beginning Balance: \$ 28,370.81

May 31, 2009 Ending Balance: \$ 16,678.14  
General Ledger Balance: \$ 16,641.05

***Georgia Fund 1 Account***

May 1, 2009 Beginning Balance: \$892,933.57  
May 31, 2009 Ending Balance: \$833,251.64  
General Ledger Balance: \$833,251.64

***Grand Total for Two Accounts***

May 1, 2009 Beginning Balance: \$921,304.38  
May 31, 2009 Ending Balance: \$849,929.78  
General Ledger Balance: \$849,892.69

Mr. Coffey motioned to approve the Treasurer's Report and ratify the May 2009 expenses; seconded by Mr. Wisdom and unanimously approved.

***Chairman's Remarks***

Mr. Williams stated that there was a group wanting to stage a fireworks display in the District on the 4<sup>th</sup> of July. Additional information would be shared when details are known.

***Executive Director's Remarks***

- The I-85 landscaping project has now been completed. The CID will complete forms required for reimbursement by GDOT through the GATEway grant awarded to the CID.
- The Executive Director's quarterly meeting with Chairman Bannister and County Administrator Jock Connell will be held June 17.
- A meeting between the Executive Director and Brian Allen to review SPLOST funding and projects' status will be held June 17.
- The Redevelopment Agency continues to review the TAD plans for the three CIDs. The original plan for the Gwinnett Place TAD boundaries has not been changed.
- The Chamber's Strategic Leadership Visit to Denver, Colorado is planned for September 27 - 30. Board members are encouraged to participate.
- An RFQ for design of a replacement of the Pleasant Hill Road Bridge over I-85 is being developed in cooperation with county staff.

***Board Member's Remarks***

Mr. Wiener inquired about the status of the Redevelopment Ordinance. Mr. Allen stated that it was under review by the County staff. Mr. Wiener emphasized that it was important the new ordinance be adopted.

***Partnership Gwinnett Update***

Mr. Masino discussed the recent announcement that NCR is going to relocate its global headquarters to Gwinnett County that will initially result in 330 high

paying jobs with an additional 1,200 jobs to follow. Mr. Williams thanked Mr. Masino for all the hard work by the Partnership Gwinnett Team.

***Public Relation Remarks***

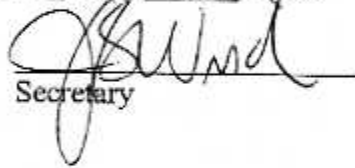
Mr. Corbin advised that the new quarterly CID Newsletter had been printed and was being distributed. Weekly E-newsletters about positive events at Gwinnett Place continue to be published.

***Public Comments - none***

The next Board meeting is scheduled for July 8, 2009 at the Atlanta Gwinnett Place Marriott. It may be canceled if there are no pending agenda items.

The meeting was adjourned by unanimous acclamation at 9:30 a.m.

Approved by the Board this  
12<sup>th</sup> day of AUG, 2009.

  
Secretary

# GWINNETT PLACE CID BOARD OF DIRECTORS SIGN-IN SHEET

<b>Meeting Date:</b> June 10, 2009	<b>Meeting Time:</b> 9:00 a.m.
<b>Location:</b> Atlanta Marriott Gwinnett Place, 1775 Pleasant Hill Road, Duluth	

Name	Company	Address	Phone	Fax	E-Mail
Justin Bezym	Muris & Millik		7-845-5262		JBezym@MurisMillik.com
Kevin Eaten	Adelco		404-943-0864		
Lamar Nash	Moreland Athubelli		678 778-9053		lnash@maai.net
Larry Faulkner	Paradigm Security		7-883-7350		larry@paradigmsecurity.net
KERRY MISSEL	PBS+J		678 247-2496		KEMISSEL@PBSJ.com
Al Bowman	LPA		470 263-7110		ABowman@LPACorp.com
John Cantrell	Adelco		678-981-1300		JCANTRELL@Adelco.com
Lee A Cantres	Georgia Protective Committee		770-367-0775		lee.cantres@geprotective.com
Leah Bellamy	ERS				
William Hansen	Town Planner		7-616-4309		Hansen@townplanner.com
Ashlee Dunkel	The Fleck Air				
Mark Poole	Campaign				
Tim Beck	United Consulting		678-898-6434		TBeck@UnitedConsulting.com

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Name	Company	Address	Phone	Fax	E-Mail
Nick Maske	PG				nick@gwinnetthand.org
Laura Salas	PG				
Kari Ward	StreetSmart				
Annette Goeelick	Ruppert Landscape				